

Mount Royal United Church

Mount Royal United Church is seeking an enterprising person to take on a leadership role with our Christian Education (Sunday School & Youth) team, children, youth members and their families. The position is currently approved for 10-13 hours a week, including Sunday mornings. MRUC is an Affirming Congregation which is multi-generational and inter-cultural. For more information or to express interest in the position please contact MRUC by mail at 1800 Graham, Mount Royal, QC H3R 1G9 by phone at (514) 739-7741 or by email at mruc514@gmail.com.

Children & Youth Ministry Skills Profile

The position is open to any lay person with the following skill set:

- * A person who has the appropriate background (theological training or equivalent would be helpful) and experience working with children & youth;
- * An interest in and the ability to resource Children & Youth Programming;
- * An ability to engage in faith-based conversation;
- * Demonstrable Christian faith & spirituality;
- * An ability to teach Sunday School or Youth Group, to support the Sunday School & Youth Group leaders both on Sundays & as required to prepare for and teach the classes.
- * Ability to connect with young people and relate to their needs & desires;
- * Ability to use social media, including online platforms such as Zoom, Facebook, Instagram etc. to engage with young people;
- * Experience with the spiritual education needs of youth and the particular challenges associated with providing a safe and engaging environment for 12-18 year olds;
- * An understanding of the United Church of Canada ethos;
- * Sensitivity to diverse theological positions found at MRUC among its members of all ages;
- * Sensitivity and openness to a diverse group of young and old (language, cultural background, gender identification, lifestyle, etc.)
- * Strong leadership & effective communication skills;
- * Excellent written and communication skills in English and a working knowledge of French (minimum);
- * Current Police Check (in place before the job offer is confirmed)

Duties & Responsibilities

The Coordinator reports to the Chair of the Christian Education Committee for all ongoing matters related to weekly Sunday School and Youth lessons and other SSSYG programs, as well as, communicates directly with the Minister on matters of Sunday worship and liturgy.

10 hours per week with the possibility of increasing hours to 13 hours per week, to be reviewed

- * Organize and implement safe programs for children and youth up to 18 years of age that are fun, empowering, nurturing of faith development, and builds a sense of community (primarily on Sunday morning, but occasionally for special programs/meetings during the week.);
- * Order Sunday School and Youth Group curriculum & other arts & crafts materials on a timely basis;
- * Attend weekly Sunday morning worship services at Mount Royal United Church

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- * Support volunteer leaders, including leading/teaching Sunday School or Youth Group classes when necessary;
- * Organize and maintain a Youth Adult program for 18+ outside of Sunday morning on a periodic basis (both in-person and online events);
- * Foster connections with parents of children and regularly via email & social media regarding MRUC events, meetings, church functions, and wider community youth activities (e.g. other United Church / Presbytery youth events);
- * Participate in church activities each week and in the broader life of the church;
- * Prepare a monthly report to Council on Sunday School & Youth activities and attend the monthly Council meeting.
- * Attend Worship Committee meetings to best insure that children and youth are represented in the worship life of MRUC
- * Be open to working with members of the congregation on fundraising events and activities;
- * Plan and execute creative and engaging events and activities outside of Sunday School and Youth group lessons;
- * Be in communication with other communities of faith in order to share worship and event opportunities outside of Mount Royal United Church;
- * Committed to ensuring the presence of children and youth as well as their efforts are made visible to and appreciated by the wider congregation.
- * Must have an excellent understanding of safe church policies & must be able to confirm the presence of two adults in every classroom
- * After consultation with the Chair of CE Committee and the Minister, and in accordance with Quebec's policies that every adult is a mandatory reporter, must be able to call the Director of Child and Youth Protection Services as needed and be able to make other calls to maintain the safety of every individual under their care
- * Keep information about families and youth confidential and restricted to people who need to know while making it clear to children and youth that anything hurting their safety cannot be kept in confidentiality

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