

# Conseil régional Nakonha:ka Regional Council

## Statement of Income and Budgets

Prepared 2019-11-18

	<u>2020 - Budget</u>			<u>Estimated 2019 - Actual</u>			<u>2019 - Budget</u>		
	<u>Governance</u>	<u>Mission/ Ministry</u>	<u>Total</u>	<u>Governance</u>	<u>Mission/ Ministry</u>	<u>Total</u>	<u>Governance</u>	<u>Mission/ Ministry</u>	<u>Total</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<b>Revenue</b>									
General Council Office (GCO) Grant from Assessments	322,600	<sup>1</sup> 0	322,600	322,602	0	322,602	325,000	0	325,000
GCO Grant for Executive Minister/Assistant	33,500	<sup>1</sup> 0	33,500	33,500	0	33,500	37,500	0	37,500
GCO Grant for Mission & Ministry	0	289,000	289,000	0	289,000	289,000	0	289,000	289,000
Finance & Extension Board funding	20,000	<sup>1</sup> 510,000	530,000	20,000	510,000	530,000	20,000	510,000	530,000
Regions 11 & 12 for share of services	33,500	0	33,500	33,500	0	33,500	12,000	0	12,000
Montreal and Ottawa Conference (closing transfer 2019)	0	0	0	83,968	0	83,968	0	0	0
Transfer from Good Samaritan Fund to LAM				19,815		19,815			
Miscellaneous	0	0	0	5,152	0	5,152	0	0	0
<b>Total Revenue</b>	<b>409,600</b>	<b>799,000</b>	<b>1,208,600</b>	<b>518,536</b>	<b>799,000</b>	<b>1,317,536</b>	<b>394,500</b>	<b>799,000</b>	<b>1,193,500</b>
<sup>1</sup> assumed to be the same as for 2019 estimated actual									
<b>Expenses</b>									
Staff Expenses (Schedule 1)	295,000	207,000	502,000	277,200	102,000	379,200	234,500	80,000	314,500
Office Expenses (Schedule 2)	34,800	0	34,800	35,100	0	35,100	41,000	0	41,000
Finance and Archives (Schedule 3)	15,500	0	15,500	28,000	0	28,000	29,000	0	29,000
Committee & Meetings, Travel (Schedule 4)	18,000	3,000	21,000	18,500	0	18,500	16,000	3,000	19,000
Clusters, Networks Support (Schedule 5)	5,000	0	5,000	1,000	16,000	17,000	9,000	48,500	57,500
Youth & YAYA, LLWL Training Support (Schedule 6)	0	8,000	8,000	0	5,000	5,000	0	4,500	4,500
Communications & Information Technology (Schedule 7)	10,200	2,000	12,200	11,000	0	11,000	20,000	0	20,000
Transformation & Facilitation (Schedule 8)	0	10,000	10,000	0	8,000	8,000	0	50,000	50,000
Union United Church (Montreal) (Schedule 9)	20,000	0	20,000	40,000	0	40,000	40,000	0	40,000
Contingency (Schedule 10)	10,000	20,000	30,000	350	0	350	5,000	25,000	30,000
Mission Support (Schedule 11)	0	506,214	506,214	0	550,000	550,000	0	550,000	550,000
Miscellaneous & Unallocated	1,100	42,786	43,886	0	19,815	19,815	0	38,000	38,000
<b>Total Expenses</b>	<b>409,600</b>	<b>799,000</b>	<b>1,208,600</b>	<b>411,150</b>	<b>700,815</b>	<b>1,111,965</b>	<b>394,500</b>	<b>799,000</b>	<b>1,193,500</b>
<sup>2</sup> Transfer from Good Samaritan Fund directed to Laurentain Areas Ministry									
Difference	0	0	0	107,386	98,185	205,571	0	0	0
<b>Difference (not including extraordinary revenue)</b>				<b>18,266</b>	<b>98,185</b>	<b>116,451</b>			

Notes:

Not including  
the \$ closing of  
M&O Conf. and  
Misc \$

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Prepared 2019-11-18

### Schedules for Financial Statements

#### Schedule 1 - Staff Expenses

	<u>2020 - Budget</u>			<u>Estimated 2019 - Actual</u>			<u>2019 - Budget</u>			
	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total	
Salaries: 1.9% increase over 2019										
Executive Minister/Assistant (Including Benefits)	70,400	0	70,400	69,100	1	0	69,100	37,500	0	37,500
Salaries (Pastoral Relations, Communications, Finance & Office Administrator, Archivist for 2020)	174,200		174,200	158,100	1		158,100	150,200		150,200
Salaries (Youth Worker, Clusters & Networks )		161,200	161,200		1	79,700	79,700		61,500	61,500
Benefits (United Church & Government) (26.3%)	41,300	40,600	81,900	40,700	1	20,300	61,000	38,000	14,500	52,500
Other Staff Costs	2,400	1,200	3,600	2,400	1	1,200	3,600	3,000	0	3,000
Meetings/Hospitality	500	0	500	0	0	0	0	500	0	500
Continuing Education	1,400	500	1,900	1,400	0	0	1,400	500	500	1,000
Travel	4,000	3,000	7,000	4,000	800	4,800	4,000	3,000	3,000	7,000
Cell Phone	800	500	1,300	1,100	1	0	1,100	800	500	1,300
Other	0	0	0	400	1	0	400	0	0	0
<b>Total Staff Expenses</b>	<b>295,000</b>	<b>207,000</b>	<b>502,000</b>	<b>277,200</b>	<b>102,000</b>	<b>379,200</b>	<b>234,500</b>	<b>80,000</b>	<b>314,500</b>	

<sup>1</sup> Based on 8 months Year-to-date actual

#### Schedule 2 - Office Expenses

Rent (including Utilities)	19,000	0	19,000	19,000	0	19,000	26,000	0	26,000
Photocopier	8,800	0	8,800	8,800	0	8,800	3,000	0	3,000
Telephone	3,000	0	3,000	3,000	0	3,000	3,000	0	3,000
Supplies	3,000	0	3,000	3,000	0	3,000	6,000	0	6,000
Postage/Courier	1,000	0	1,000	1,000	0	1,000	2,000	0	2,000
Archives Maintenance	0	0	0	0	0	0	1,000	0	1,000
Other	0	0	0	300	0	300	0	0	0
<b>Total Office Expenses</b>	<b>34,800</b>	<b>0</b>	<b>34,800</b>	<b>35,100</b>	<b>0</b>	<b>35,100</b>	<b>41,000</b>	<b>0</b>	<b>41,000</b>

#### Schedule 3 - Finance & Archives Expense

Accounting & Review	15,000	0	15,000	15,000	0	15,000	15,000	0	15,000
Bank Charges	500	0	500	500	0	500	2,000	0	2,000
Archives (Honorarium)	0	1	0	12,500	1	0	12,000	1	0
Other	0	0	0	0	0	0	0	0	0
<b>Total Finance &amp; Archives Expense</b>	<b>15,500</b>	<b>0</b>	<b>15,500</b>	<b>28,000</b>	<b>0</b>	<b>28,000</b>	<b>29,000</b>	<b>0</b>	<b>29,000</b>

<sup>1</sup> now included in Staff Expenses

<sup>1</sup> Includes 5 months on GCO salary with benefits

<sup>1</sup> \$1,000 per month

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	<u>2020 - Budget</u>			<u>Estimated 2019 - Actual</u>			<u>2019 - Budget</u>		
	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total
<b>Schedule 4 - Committee &amp; Meetings Expenses</b>									
Region AGM	9,000	0	9,000	9,500	0	9,500	8,000	0	8,000
Other regional meetings	7,500	0	7,500	7,500	0	7,500	4,000	0	4,000
Other meetings	1,500	3,000	4,500	1,500	0	1,500	4,000	3,000	7,000
<b>Total Committee &amp; Meetings Expense</b>	<b>18,000</b>	<b>3,000</b>	<b>21,000</b>	<b>18,500</b>	<b>0</b>	<b>18,500</b>	<b>16,000</b>	<b>3,000</b>	<b>19,000</b>
<b>Schedule 5 - Clusters &amp; Networks Support</b>									
Clusters & Networks Salaries/Consultant Fees	0	0	0	0	16,000	16,000	0	48,500	48,500
Education & Students Support	0	0	0	500	0	500	4,000	0	4,000
Pastoral Relations Support	5,000	0	5,000	500	0	500	5,000	0	5,000
Other Support	0	0	0	0	0	0	0	0	0
<b>Total Clusters &amp; Networks Support</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>1,000</b>	<b>16,000</b>	<b>17,000</b>	<b>9,000</b>	<b>48,500</b>	<b>57,500</b>
<b>Schedule 6 - Youth &amp; YAYA, LLWL Training Support</b>									
Youth & YAYA Activities Additional Support	0	3,000	3,000	0	4,000	4,000	0	3,000	3,000
United Spirit Camp		3,000	3,000						
Licensed Lay Worship Leaders support	0	2,000	2,000	0	1,000	1,000	0	1,500	1,500
Other	0	0	0	0	0	0	0	0	0
<b>Total - Youth &amp; YAYA, LLWL Support</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>4,500</b>	<b>4,500</b>
<b>Schedule 7 - Communications &amp; Information Technology</b>									
Internet	1,200	0	1,200	0	0	0	4,000	0	4,000
Web Site Development	0	0	0	4,000	0	4,000	4,000	0	4,000
GCO IT Support	4,000	0	4,000	4,000	0	4,000	4,000	0	4,000
IT Equipment	3,000	0	3,000	3,000	0	3,000	4,000	0	4,000
French/English Translation (written)	2,000	2,000	4,000						
Other expenses	0	0	0	0	0	0	4,000	0	4,000
<b>Total - Communications &amp; Information Technology</b>	<b>10,200</b>	<b>2,000</b>	<b>12,200</b>	<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>
<b>Schedule 8 - Transformation &amp; Facilitation</b>									
Consultants Fees	0	0	0	0	0	0	0	30,000	30,000
"Light A Spark" support	0	10,000	10,000	0	8,000	8,000	0	20,000	20,000
<b>Total - Transformation &amp; Facilitation</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>

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	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total
<b>Schedule 9 - Union United Church (Montreal)</b>									
50% share of Minister's salary & benefits (12 months for 2019 and 6 months for 2020)	20,000	0	20,000	40,000	0	40,000	40,000	0	40,000
Other	0	0	0	0	0	0	0	0	0
<b>Total - Union United Church (Montreal)</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>
<b>Schedule 10 - Contingency</b>									
General Contingency	5,000	15,000	20,000	350	0	350	5,000	20,000	25,000
Personnel Emergency Fund	5,000	5,000	10,000	0	0	0	0	5,000	5,000
<b>Total - Contingency</b>	<b>10,000</b>	<b>20,000</b>	<b>30,000</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>5,000</b>	<b>25,000</b>	<b>30,000</b>

	<u>2020 - Budget</u>			<u>Estimated 2019 - Actual</u>			<u>2019 - Budget</u>		
	Mission Support from UCC	Mission Support from F&E	Total	Mission Support from UCC	Mission Support from F&E	Total	Mission Support from UCC	Mission Support from F&E	Total
<b>Schedule 11- Mission Support</b>									
Beaconsfield UC - West Island LGBTQ2 Centre		17,000	17,000	0	21,625	21,625	0	17,000	17,000
Campus Ministry (Bishops University)		3,000	3,000	0	3,000	3,000	0	3,000	3,000
Camino de Emaus de l'Eglise Unie	10,000	57,214	67,214	47,310	17,315	64,625	44,250	15,750	60,000
Comité d'Aide aux Réfugiés	10,000	14,000	24,000	12,000	12,000	24,000	12,000	12,000	24,000
Concordia Multi-Faith and Spirituality Centre	2,000	2,000	4,000	2,000	2,000	4,000	2,000	2,000	4,000
Eglise Unie Saint-Pierre et Pinguet	10,000	16,000	26,000	19,700	6,300	26,000	19,700	6,300	26,000
Harrington Harbour		5,000	5,000	0	1,875	1,875	0	7,500	7,500
Montreal City Mission	20,000	100,000	120,000	37,430	87,195	124,625	35,000	85,000	120,000
COCLA	10,000	15,000	25,000	13,370	16,255	29,625	12,500	12,500	25,000
Saint Columba House	20,000	140,000	160,000	36,890	118,735	155,625	34,500	116,500	151,000
Union United Church (Montreal)		30,000	30,000	0	15,000	15,000	0	15,000	15,000
United Theological College		10,000	10,000	0	4,000	4,000	0	4,000	4,000
Kanesatake United Church		15,000	15,000	0	15,000	15,000	0	15,000	15,000
Auberge Madeleine				0	1,000	1,000	0	1,000	1,000
McGill Ecumenical Chaplaincy				0	12,500	12,500	0	12,500	12,500
Rennie's UC				0	18,000	18,000	0	18,000	18,000
Sainte Genevieve UC ORA Loss and Living				0	12,000	12,000	0	12,000	12,000
Southwest Mission				8,750	8,750	17,500	17,500	17,500	35,000
<b>Total Mission Support</b>	<b>82,000</b>	<b>424,214</b>	<b>506,214</b>	<b>177,450</b>	<b>372,550</b>	<b>550,000</b>	<b>177,450</b>	<b>372,550</b>	<b>550,000</b>