
Nakonha:ka Regional Council
Meeting of the Executive
Thursday, January 31, 2019 - 9:00 a.m.

IN ATTENDANCE

Rev. David Lambie	Chair
Monique Moser	Member
Rev. Joëlle Leduc	Member
Paul Stanfield	Member
Rick Sheffer	Member
Patricia Lisson	Member
Judy Coffin	Corresponding Member, Administration and Communication
Rev. Rosemary Lambie	Executive Minister
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

Robert Patton	Member
Rev. Pierre Goldberger	Member
Susan Gabriel	Member
Sabrina Di Stefano	Pastoral Minister

1. ***Opening Devotions*** – Joëlle shared a prayer called “Pry Me Off Dead Center” by Ted Loder, out of his book Guerillas of Grace: Prayers for the Battle.
2. ***Circle Time of Sharing-*** (Joëlle) supporting rural ministries – Proposal from Alberta Northwest Conference called Prioritizing Cluster and Networks; good resource for determining role of cluster and network staff person. (Rick) attended funeral of William (Bill) Flannery – died on January 24, 2019. (Rosemary) and staff attended the funeral of Dana Richardson (Larry Richardson’s wife, Larry was admin staff person for M&O Conference. (Judy) has been working on getting information out despite not have a Regional Council website that is operational.
3. ***Approval of Minutes – Minutes of January 17, 2019***

2019-01-31_7 MOTION (M. Moser/P. Stanfield) That the minutes of January 17, 2019 be approved as received.
Carried

4. ***Agenda***

2019-01-31_8 MOTION (P. Stanfield/M. Moser) That the agenda be accepted as modified. **Carried**

- Include under *New Business*: Health of various Communities of Faith – Rick Sheffer
- Include under *New Business*: Communications, Notice to elect Representative to Inaugural Meeting – Judy Coffin

5. ***Correspondence***

- a) December 29, 2018 Lynda Ecott, Final Minutes for Quebec Presbytery (*for action*)

2019-01-31_9 MOTION: (J. Leduc/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive receives the Minutes of the Quebec Presbytery at its final meeting on November 10, 2018 for information.
Carried

2019-01-31_10 MOTION: (P. Lisson/R.J. Leduc) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- a) *MOTION: (Gerard Gouw/Tami Spires) RESOLVED that the Québec Presbytery- Consistoire du Québec adopt the amended agenda of November 10, 2018, with the addition of the following: Pastoral Relations Report, Chair's Report and Mission and Service presentation. CARRIED. This motion is **Carried***

2019-01-31_11 MOTION (P. Stanfield/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- b) *MOTION: (Heather McClure/Mead Baldwin) RESOLVED that the Québec Presbytery/Consistoire du Québec set time of adjournment of the meeting at 4:30 p.m. CARRIED. This motion is **Carried***

2019-01-31_12 MOTION (P. Lisson/J. Leduc) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- c) *MOTION: (Gerard Gouw/ Samuel V. Dansokho) RESOLVED that the Québec Presbytery– Consistoire du Québec adopt the amended minutes of the September 15, 2018 Presbytery meeting. CARRIED. This motion is **Carried***

2019-01-31_13 MOTION (J. Leduc/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- d) *MOTION: (Heather McClure /Read Sherman) that the Québec Presbytery - Consistoire du Québec receive for information the Executive Minutes of September 5, 2018 and Executive minutes of October 11, 2018. CARRIED. This motion is **Carried***

2019-01-31_14 MOTION: (P. Lisson/J. Leduc) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- e) *MOTION: (Heather McClure/Gerard Gouw) that Quebec Presbytery confirm that each of the presbytery-accountable ministries listed on the attached schedule to this motion meets the criteria to be recognized as a community of faith by the regional council in the new three-council model. CARRIED. This motion is **Carried***

2019-01-31_15 MOTION (P. Stanfield/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

Mountainside United Church Mission Plan

- f) *MOTION: (Fred Braman/Paul Stanfield) RESOLVED that Québec Presbytery – Consistoire du Québec concur in the request of Mountainside United Church that the proceeds of its sale of the Church Buildings be applied first to a contribution to the Erskine & American Trust Fund (\$650,000), such fund being renamed the Erskine & American - Mountainside Trust Fund, and that the balance of the proceeds (about \$3,136,000) be applied as set forth in the Mission Plan approved by Mountainside United Church, and that Presbytery express its utmost thanks to the Session and Congregation of Mountainside United*

*Church for their discernment and thoughtfulness. CARRIED with abstention by Rosemary Lambie and David Lambie and with Cathy Hamilton opposed. This motion is **Carried***

Disappointment was conveyed that none of the funds from the sale of Mountainside United Church were shared, in particular the 10% of property sales, which were asked for at General Council, to contribute towards Indigenous Ministries. For the future of property sales, this committee needs to revisit how funds are to be disbursed. It was noted that 17 % of the balance from the sale of Mountainside was added to the Erskin and American Fund.

2019-01-31_16 MOTION (P. Lisson/P. Stanfield) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- g) *MOTION: (Fred Braman/Heather McClure) RESOLVE that on the recommendation of the Administration and Finance Committee the Québec Presbytery – Consistoire du Québec concur in request of the Trustees of Arundel United Church to market the manse located at 12 rue du Village, Arundel, Quebec within the price range submitted to the Presbytery and on an as-is, where-is basis with the proviso that the final sale is subject to the approval of the Presbytery / Region 13. FURTHER RESOLVED that as the Proceeds are not required to fund Arundel United Church's portion of the Laurentian Area Ministry (LAM) housing allowance, no restriction is placed on the Proceeds upon eventual receipt. CARRIED with David Lambie opposed and Joelle Leduc abstaining. This motion is **Carried***

The Property and Finance Committee is doing follow-up on the sale of the manse in Arundel, Quebec.

2019-01-31_17 MOTION (P. Lisson/J. Leduc) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- h) *MOTION: (Fred Braman/Dave McCormack) RESOLVED the Québec Presbytery – Consistoire du Québec concur in the recommendation of the Trustees of the Erskine & American - Mountainside Trust Fund for a grant of \$7,950 to Concordia University MultiFaith and Spirituality Centre for its programme to sponsor Québec students to The Parliament of the World's Religions in Toronto in November 2018 with the encouragement that the outcomes be shared with Presbytery. CARRIED. This motion is **Carried***

2019-01-31_18 MOTION (P. Lisson/R. Sheffer) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

Richmond-Melbourne PC

- i) *MOTION: (Heather McClure/ Mher Katchikian) RESOLVED that the Quebec Presbytery - Consistoire du Quebec appoint the Rev. Wayne Beamer as Pastoral Charge Supervisor to the Richmond-Melbourne Pastoral Charge. CARRIED. This motion is **Carried***

2019-01-31_19 MOTION (R. Sheffer/J. Leduc) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

Licensed Lay Worship Leaders (LLWL) Covenanting Service

Lee Ann Hogle led the members of the court in a service of covenanting with the Licenced Lay Worship Leaders of the former Québec-Sherbrooke Region. The following individuals were covenanted: Tracey Badger, Charlotte Griffith, Heather Kingdon-Aulis, Shirley Knutson (Waterville only), Carolyn Linde,

Allan Marshall, Pamela Naylor, Brenda-Lee Strickland, Virginia Wallace, and Keith Whittall. A covenant was also made with Lay Worker Joan Shea.

- j) *MOTION: (Renata Sutherland/Read Sherman) that the Quebec Presbytery - Consistoire du Québec supports the resolution of the Finance and Extension Board and approves the two applicants for Sabbatical Leave 2019: Rev. Arlen Bonnar, Minister of St. James United Church and Rev. Shaun Fryday, Minister of Beaconsfield United Church, for a time of reflection, renewal and new perspectives for ministry. These Sabbatical Leaves are granted for a period of three months in 2019 as outlined in the proposals of each of the applicants, and does not include the regular time of vacation. The two Sabbatical Leaves have an anticipated budget of up to \$12,000, to be divided equally between the two applicants. The two applicants are in agreement that their grant of \$6,000 for sabbatical leave covers all pulpit/contingency replacement costs at each of the above mentioned churches and some personal costs. CARRIED with abstention by L.E. Moir and Phyllis Smyth. This motion is **Carried***

2019-01-31_20 MOTION (J. Leduc/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decision made by the Quebec Presbytery at its final meeting on November 10, 2018:

- k) *MOTION: (Tami Spires/Mead Baldwin) RESOLVED that the Québec Presbytery – Consistoire du Québec request the Transition Commission for Region 13 to prioritize the need for the ministry of youth and young adults and ensure that there is a staff position in place as soon as possible or for March 1 2018. CARRIED with Patricia Lisson, Joelle Leduc, Paul Stanfield and David Lambie abstaining. This motion is **Carried***

2019-01-31_21 MOTION (P. Lisson/P. Stanfield) That Conseil régional Nakonha:ka Regional Council Executive receives the Minutes of the Quebec Presbytery Executive at its final meeting on December 4, 2018 for information. **Carried**

2019-01-31_22 MOTION (P. Lisson/P. Stanfield) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decisions made by the Quebec Presbytery Executive at its final meeting on December 4, 2018:

- a) *MOTION: (Heather McClure/Charlotte Griffith) that the Executive of the Quebec Presbytery - Consistoire du Québec refer to the Nakonha:ka Regional Council the request and notice of motion, presented by Union United Church (Montreal), and; furthermore ask that the Property and Finance Committee of the Nakonha:ka Region be assigned to work with Union United Church on their financial situation. CARRIED with Rick Sheffer abstaining and Samuel V. Dansokho opposed*

Letter to the Region naming community of faith

At its meeting held November 10, 2018 the Quebec Presbytery - Consistoire du Québec voted to confirm that each of the presbytery-accountable ministries met the criteria to be recognized as a community of faith by the regional council. The Executive discussed the definition of a community of faith and declared that the Montreal City Mission and Saint Columba House were communities of faith as defined in the manual. Other mission units will need to be assessed on a case by case basis.

- b) *MOTION (Fred Braman/Heather McClure) that the Executive of the Quebec Presbytery - Consistoire du Québec recognize Montreal City Mission (MCM) and Saint Columba House (SCH) as communities of faith and encourage other outreach ministries to apply to the Nakonha:ka Regional Council for recognition where appropriate. CARRIED*

Motion for transferring assets to the Nakonha:ka Regional Council

As required by the General Council, the Executive voted on the following motion to transfer Presbytery assets to the Region.

c) *MOTION: (Fred Braman/Arlen Bonnar)*

1. *that Consistoire du Québec Presbytery—Consistoire du Québec Treasurer, Paul Stanfield be named as the person responsible for paying the final liabilities and accounting for any funds dispersed to the Conseil Regional Nakonha:ka Regional Council;*
2. *that Consistoire du Québec Presbytery—Consistoire du Québec remit any and all existing monies and funds to Conseil Regional Nakonha:ka Regional Council with the exception of \$50,000 for final liabilities;*
3. *that Consistoire du Québec Presbytery—Consistoire du Québec retain such monies as allows for a final Audit for the year 2018;*
4. *that Consistoire du Québec Presbytery—Consistoire du Québec transfer all necessary documents including the Minute Books to Conseil Regional Nakonha:ka Regional Council;*
5. *that for greater certainty, Québec Presbytery—Consistoire du Québec transfer all of its assets, entitlements, contracts and other rights to Conseil Regional Nakonha:ka regional Council subject to the assumption of accrued liabilities if any; and*
6. *that all of the foregoing is effective January 1, 2019. CARRIED*

Pastoral Relations

Rev. Heather McClure presented the following four motions.

Richmond Melbourne Pastoral Charge

- d) *MOTION (Heather McClure/Paul Kline) that pending Conference/Regional RESOLVED the Québec Presbytery – Consistoire du Québec concur with the request of RichmondMelbourne P.C. and appoint Wayne Beamer, Ordained Minister retired, from January 1, 2019 to September 30, 2019, part-time at 20 hours per week, with the following terms for category F Cost of Living Group (COL) 2: salary (housing included) \$31,200 per annum, basic telephone \$1080, continuing Education, and all other terms according to The Manual. CARRIED*

Bedford Pastoral Charge

- e) *MOTION (Heather McClure/Rick Sheffer) RESOLVED the Québec Presbytery – Consistoire du Québec receive and approve the Joint Needs Assessment Process report from Bedford Pastoral Charge, and that a Vacancy be declared for a part-time (20 hours) minister (ordained, diaconal or DLM), effective immediately. CARRIED*

Mount Bruno United Church and Richelieu Valley United Church

- f) *MOTION (Heather McClure/Arlen Bonnar) RESOLVED the Québec Presbytery – Consistoire du Québec receive and approve the Joint Needs Assessment Process report CARRIED*
- g) *MOTION: (Charlotte Griffith / Fred Braman) that Québec Presbytery – Consistoire du Québec re-license Rosanne Baatz as a lay worship leader for the year 2018-2019. CARRIED*
- h) *MOTION: (Paula Kline/Heather McClure) that the time of adjournment be extended to 4:00 p.m.*

MOTION: (Rick Sheffer /Paul Stanfield) RESOLVED that the Québec Presbytery –Consistoire du Québec Executive approve the re-imburement of costs of the Soul of the Community workshops held March 17, 2018 and October 27, 2018 in the amount of \$1,360 from the Transition/Transformation account.

CARRIED**Administration and Finance Accounting Write Offs Report**

The following accounting procedures were agreed to by the Administration and Finance Committee on December 4, 2018 and presented to the Executive for concurrence. The Executive agreed to write off the following receivables for 2018.

- a) \$3, 524.79 owed by the Armenian United Church (to be written off from accounts payable).
- b) \$1,935 for Northlea United (to be written off from the 2018 Assessments) The Pastoral Charge closed in 2017 and should not have been assessed in 2018.
- c) transfer \$2,095.26 to the 'due to managed funds (Kelley Trust)'. This is the unused balance of money that was awarded to the Living into Right Relations from the Kelley Trust to be used in 2018. The balance will be moved to the Finance and Extension Board due to account.

Assessments St. James United Church

The Executive requested that Fred Braman, Chair of the Administration and Finance Committee, meet with the treasurer of St. James United Church to discuss outstanding assessments owed to the Presbytery. If a reasonable offer is made to satisfy the year end the Executive authorized Mr. Braman to settle the matter.

- i) **MOTION:** (Heather McClure/ Paul Stanfield) that the Executive of the Québec Presbytery – Consistoire du Québec authorize Fred Braman, chair of the Administration and Finance Committee, to negotiate if possible, an acceptable settlement of the assessments owed to the Presbytery by St. James United Church. **CARRIED** with Arlen Bonnar abstaining

Property and Finance is following up with this negotiation.

Authorization to deal with any Emerging Administration and Finance Business

- j) **MOTION** (Barbara Bryce/Rick Sheffer) that the Chair of the Administration and Finance Committee and the Treasurer of the Québec Presbytery – Consistoire du Québec be authorized to deal with any emerging Administration and Finance business until December 31, 2018. **CARRIED**

Huntingdon Pastoral Charge Audit The Québec Presbytery – Consistoire du Québec has received the results of an audit that was ordered by the Presbytery in response to concerns raise by Huntingdon Pastoral Charge with respect to its minister's salary package. It was initially agreed that the Pastoral Charge would be financially responsible for the audit however, it was determined by the auditor that the payroll was administered correctly.

- k) **MOTION:** (Fred Braman/Paul Stanfield) that the Québec Presbytery – Consistoire du Québec waive the requirement that Huntingdon Pastoral Charge cover the cost of the audit of the minister's salary package since it has been determined by the auditor that the pay was administered correctly. **CARRIED**

The Québec Presbytery – Consistoire du Québec will cover the costs Tuition Costs The Québec Presbytery has received a request from the Montreal and Ottawa Conference to help cover the tuition costs arising from an immigration issue involving the Québec government and the minister of a congregation in Québec Presbytery – Consistoire du Québec.

- l) **MOTION:** (Fred Braman/Paul Stanfield) that the Québec Presbytery – Consistoire du Québec pay its share of the tuition costs in the amount of \$5694.99 subject to this amount being refunded to the Québec Presbytery – Consistoire du Québec should the fee be reimbursed by the Québec government. **CARRIED**
- m) **MOTION:** (Fred Braman/Paul Stanfield) **RESOLVED** that the Québec Presbytery – Consistoire du Québec accept the offer of Westmount Park to host the Phoenix Library with thanks. **CARRIED**

Name Change Rosemere Pastoral Charge to Riverside Pastoral Charge

The statistics co-ordinator of the United Church of Canada has requested that the Québec Presbytery Consistoire du Québec amend its motion regarding the formation of Riverside United Church to include a name change of the pastoral charge.

- n) *MOTION (Fred Braman/Paul Stanfield: RESOLVED that on the recommendation of the Administration and Finance Committee the Executive of the Québec Presbytery – Consistoire du Québec confirm the name of the Rosemere Pastoral Charge be changed to Riverside Pastoral Charge with the effective date being January 15, 2018. CARRIED*

Erskine and American-Mountainside (E&A-M) Trust Fund

Fred Braman requested that the Erskine and American - Mountainside Trustees be given authority to award any emergency grants that may arise between December 5, 2018 and December 31, 2018 with the proviso that they not exceed the \$25,000 remaining in the 2018 budget and that all trustees must be in agreement.

- o) *MOTION: (David Lambie/Arlen Bonnar) that the Québec Presbytery – Consistoire du Québec delegate to the four Trustees of the Erskine and American – Mountainside Trust the authority to respond to any emergency requests that may arise up to December 31, 2018 and award grants not to exceed the \$25,000 remaining in its 2018 budget with the proviso that any Decisions by the trustees be unanimous. CARRIED with abstention by Fred Braman and Heather McClure*

Motion is **Carried**

5. Correspondence

- b) November 12, 2018, Claire Borel, Final Minutes for Consistoire Laurentien (*for action*)

2019-01-31_23 MOTION (M. Moser/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive receives the Minutes of the Consistoire Laurentien at its final meeting on November 12, 2018 for information. **Carried**

2019-01-31_24 MOTION (M. Moser/P. Lisson) That Conseil régional Nakonha:ka Regional Council Executive ratify the following decisions made by the Consistoire at its final meeting on November 12, 2018:

- a) *Motion : Le Consistoire Laurentien approuve la nomination de M. Akoussah ainsi que les dispositions de cette alliance dont les exigences ont été respectées. Proposé par Darla et Angelika, accepté à la majorité.*

Motions pour la cessation du Consistoire Laurentien

- b) *MOTION 1 : Que le Consistoire Laurentien confirme le mandat de ses dirigeants et des membres de son exécutif, de ses comités et de ses commissions jusqu'au 31 décembre 2018. Proposé par Darla Sloan et par Angelika Piché, accepté l'unanimité.*
- c) *MOTION 2 : Que le Consistoire Laurentien confirme que chacun des ministères responsables, identifié dans l'annexe jointe** à cette motion, remplit les critères pour être reconnu en tant que communauté de foi par le conseil régional et par la Table des ministères en français dans le nouveau modèle à trois conseils. Proposé par Darla Sloan et par Angelika Piché, accepté l'unanimité.*
- d) *MOTION 3 déjà votée par le CL le 3 octobre 2018 Tout solde financier du CL au 31 déc. 2018 sera versé à la Table des ministères en français. Proposé par P-Paul Lafond et Darla Sloan, accepté à l'unanimité.*

Motion is **Carried**

6. Business arising

1. Staffing positions:

- i) Transformation including Communities of Faith, Networks and Cluster support - More discussion to come to February 28th Executive meeting.
- 2. **Inaugural Meeting-** Saturday, May 25 at St. Lambert United Church, more information to come to the February 14th Executive meeting.
- 3. Ministries in French Document – postponed until February with Eric Hebert-Daly
- 4. Nominations of volunteers – a work in progress with hopes of new names to come. Charlotte Griffith is still deciding if she will be on the Nomination committee, Elizabeth Bryce has confirmed that she will not.

5. **Review policies**

- i) **Authorization to Perform Marriages and Volunteer Associate Minister Policy** (see Appendix A)

2019-01-31_25 MOTION (R. Sheffer/ P. Lisson) That the Nakonha:ka Regional Council adopt the Authorization to Perform Marriages and Volunteer Associate Minister Policy. **Carried**

- ii) **Community of Faith Supervision Practice and Policy** (see Appendix B)

2019-01-31_26 MOTION (R. Sheffer/M. Moser) That the Nakonha:ka Regional Council adopt the Community of Faith Supervision Practice and Policy. **Carried**

- iii) Ministers returning to their pastoral change after retirement,
- iv) Funding requests for Annual Meeting
- v) Sacramental Elders, Property Sales, Archives...

7. New Businessa) **Sub-Executive:**

2019-01-31_27 MOTION (R. Sheffer/J. Leduc) That should the need arise for an urgent decision between meetings, the Chair, the Treasurer and one of the signing officers be empowered to act as a sub-Executive along with the Executive Minister to address the situation. **Carried**

b) **Trusts and Grants 2019** (see Appendix C)

Question:

How do deal with funds going forwards?

Suggestions:

- Create a working group to strategize best approach calling on various members already involved in the decision-making process;
- Streamline application process (one application form) and granting committing can decide on which funds to draw from (best suited to application) – United Church Foundation has a good practice in place;
- Continue to operate the Erskine & American-Mountainside Trust, Good Samaritan Fund, F.W. Kelly Trust, Ste-Thérèse Fund as in the past, and focus on how to deal with Mission Support Grants, BHAL-JUN 발전 Fund, St. Andrew's – Trois-Rivières Fund (Ministry), St. Andrew's - Trois Rivières Fund (Quebec- Sherbrooke);

- Ensure that information is clear, accessible, in one location. It was noted that there already exists a booklet of available funding. It was suggested that this booklet be updated and then circulated on mailing lists;
- Provided a one page information page (listed by topic).
- Create a single “grant funding team” to decide on all Nakonha:ka Regional Council

How to deal with BHAL-JUN 발전 Fund, St. Andrew's – Trois-Rivières Fund (Ministry), St. Andrew's - Trois Rivières Fund (Quebec- Sherbrooke)? – The St. Andrew's – Trois-Rivières Fund (French Ministry) had been vetted by La Table and forwarded to the M&O Mission Support Committee for decision; St. Andrew's - Trois Rivières Fund (Quebec- Sherbrooke) had been vetted by people in the Quebec-Sherbrooke area and forwarded to the M&O Mission Support Committee for decision.

Suggestions:

- (long term strategy) The St. Andrew's – Trois-Rivières Fund (French Ministry) could be drawn upon from both the Region and La Table;
- (long term strategy) Combine BHAL-JUN 발전 Fund and Erskine & American-Mountainside Trust to form a Transformational Ministry fund;
- (long term strategy) Combine other funds that are similar in scope;
- (short term strategy) form one Committee to deal with all applications;
- (short term strategy) include David McCormack, Lee ann Hogle to help vet the St. Andrew's - Trois Rivières Fund (Quebec- Sherbrooke)

2019-01-31_28 MOTION (R. Sheffer /P. Stanfield) That David Clinker be appointed Chair of the Good Samaritan Fund. **Carried**

2019-01-31_29 MOTION (R. Sheffer /P. Stanfield) That the following Nakonha:ka Regional Council grants: Erskine & American-Mountainside Trust, Good Samaritan Fund, F.W. Kelly Trust, Ste-Thérèse Fund, BHAL-JUN 발전 Fund, St. Andrew's – Trois-Rivières Fund (Ministry), St. Andrew's - Trois Rivières Fund (Quebec-Sherbrooke), be processed according to the status quo of the previous year (*see appendix C for description of how funds are administered*), and that the decision making committee members remain the same for each of the funds, with the power to add , subject to the approval of the Regional Council Executive. **Carried**

2019-01-31_30 MOTION (P. Lisson/P. Stanfield) That the Nakonha:ka Regional Council create a working group to look at how decisions are made for the allocation of grant funds. **Carried**

Rick has agreed to search for members to add to the working group, in collaboration of the Executive.

- c) **Property and Finance committee items needing to be dealt with by the Executive** (to be discussed further at the Executive meeting on February 14th)
- Approval of Property and Finance policy;
 - Items coming to next meeting for information from minutes of Property and Finance meeting that Executive needs to be aware of ;
 - Question: Should the Chair of the Property and Finance Committee be a voting member of the Regional Council Executive?
- d) **Health of Communities of Faith** (see Appendix D)
- Rick provided a spreadsheet depicting the health of various communities of faith within the Region Council using statistics from the United Church Year Book 2017 and explained his findings;
 - Rick hopes that discussions will lead to early warning systems that can indicate where cluster and networking can be used to help expand resources for communities of faith that are in need;

- Possible solutions include Regional Ministers that can serve Congregations who would otherwise have to spend all of their resources on a single Minister;
Question: Who will make these decisions for a community of faith, once all of the findings are in?

e) Banking for the Regional Council

- Patricia will courier banking papers to the Feb. 14th meeting, and then back to bank.

Opening worship for next meeting – Monique Moser

Closing Prayer – Joëlle Leduc

Next meeting dates:

- Thursday, February 14, 2019 10:00-14:00, Lachine, bring your lunch, agenda includes Eric Hebert-Daly and Judy Coffin
- Thursday, February 28, 2019 9:00-12:00, Zoom

8. Adjournment

2019-01-31_31 MOTION (P. Lisson) that the meeting be adjourned at 11:58 a.m. **Carried**

Rev. David Lambie
Chair

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	Authorization to Perform Marriages and Volunteer Associate Minister Policy	Page 17
Appendix B	Community of Faith Supervision Practice and Policy	Pages 18
Appendix C	Trusts and Grants 2019	Pages 19-20
Appendix D	Health of various communities of faith within the Regional Council (spreadsheet)	Pages 21-24

Appendix A

AUTHORIZATION TO PERFORM MARRIAGES POLICY
Conseil régional Nakonha:ka Regional Council

PRACTICE NAME: Marriage Practice and Policy	<i>Date Approved: January 31, 2019</i>
	<i>Review date: _____</i>
Purpose: The purpose of this practice outlines the relationship and responsibilities of a ministry personnel and the Community of Faith. The Manual I.2.5.3	

1. As Christian marriage is a pastoral function, Christian marriages, performed by United Church Ministers, should be related to a Christian community of faith.
2. This pastoral function comes under the oversight and discipline of a Regional Council. In terms of marriage itself, it would come under the oversight of a Session or its equivalent and members of the Order of Ministry would work through and with a Session or its equivalent as outlined in United Church Polity. Marriages shall be recorded in the records of a Community of Faith.

Ministers who are retired or not in a covenant relationship must be formally aligned with a Community of Faith if they are to be licensed to perform marriages. (see below re: Voluntary Associate Ministers*).

3. Each year the Regional Council will prepare a list of those eligible to perform marriages. The Executive Minister of the Regional Council will inform the Provincial Authorities of additions and removals.
4. These principles will also be followed in the case of Ministers requesting a temporary license to perform marriages within the bounds of the Conseil Régional Nakonha:ka Regional Council.

Policy for Voluntary Associate Ministers

- A. Communities of Faith acting through the Session, Official Board or Unified Board could approve an application for Voluntary Associate status for a retired or other minister not in a covenanted relationship and would apply to the Regional Council to have this person appointed to this office.
- B. A retired minister or a minister not in a covenanted relationship could present a request for Voluntary Associate status to a Session, Official Board or Unified Board. There is a requirement of the ministry personnel to have a current Police Records Check and all United Church of Canada mandatory trainings completed. The Office of Vocation can confirm such information and provide a letter of Good Standing.
- C. The Regional Council will receive each completed application if satisfied that the following conditions were being fulfilled, namely:
 - 1) That all Christian marriages performed by United Church Minister be related to a Community of Faith;
 - 2) That this pastoral function come under the oversight and discipline of the Regional Council;
 - 3) That all marriages be registered in record books that remain the property of an ongoing Community of Faith.
- D. Having met the requirements in C above, the Executive will instruct the Executive Minister of the Regional Council to include this person so appointed on the list of those eligible for certification to perform marriages.
- E. The Regional Council will review these appointments annually. This is done to ensure that those who have moved from the Community of Faith or who have ceased to be willing or able to fulfill the pastoral responsibility be removed from the list. The VAM forms will normally be processed in the spring and voted upon at the same meeting as the Roll of the Regional Council.

Appendix B

Community of Faith Supervisors Practice and Policy

PRACTICE NAME: Community of Faith Supervisors	<i>Date Approved: January 31, 2019</i>
	<i>Review date: January 31, 2020</i>
Purpose: The purpose is to outline the roles and responsibilities of a Community of Faith supervisor, of the Community of Faith and the compensation for such ministry. The Manual I.2.5.2	

a. Appointment: If a community of faith that is a pastoral charge has no called or appointed member of the order of ministry or designated lay minister who has been recognized by the regional council, the regional council is responsible for appointing a member of the regional council to the pastoral charge as a pastoral charge supervisor.

The regional council may also appoint a pastoral charge supervisor in any other situation where the regional council decides it is appropriate.

b. Responsibilities: The pastoral charge supervisor is responsible for

- i) supporting any ministry personnel serving the pastoral charge;
- ii) general supervision of the work of the pastoral charge;
- iii) ensuring that a chair is elected for the pastoral charge governing body, the trustees, and meetings of the congregation and pastoral charge;
- iv) ensuring that the sacraments are administered and new members are received following the requirements of these bylaws;
- v) if there are ministry personnel serving the pastoral charge, delegating responsibility for the functions of ministry in the pastoral charge to the ministry personnel as appropriate; and
- vi) reporting to the regional council on the state of the pastoral charge.

c. Compensation for Ministry Site Supervision Policy

The Community of Faith receiving supervision, or the equivalent, will be responsible to pay for the supervision. The costs will be:

- i. \$30 per hour (hours include meeting plus travel time), plus the Regional Council determined cost of travel (\$0.42/km) to and from the meeting site – *per diem* to be reviewed annually.
- ii. If the supervisor is in full-time ministry at another Community of Faith site, the payment of the supervisor's time will be paid to the supervisor's Community of Faith in recognition of the time taken away from their ministry.
- iii. If the supervisor is a retired, a part-time minister, or a lay person, the supervised ministry site will pay the supervisor directly.
- iv. All mileage will be paid to the supervisor by the Community of Faith being supervised.
- v. If individuals receiving remuneration do not wish to receive payment, they are free to donate the payments at their discretion, but in no way does this excuse the receiving ministry site from making the payment.

Appendix C

	Erskine & American-Mountainside Trust	Good Samaritan Fund	F.W. Kelley Trust	Ste-Thérèse Fund
Grant Money Available	Assets: \$3,400,000 Grants (2017) \$142,000 Range: \$2,000 to \$14,000 Potentially (5%): \$170,000	Assets: over \$5 million Grants (2018) \$243,000 Range: \$6,000 to \$24,000 Potentially (5%): \$250,000+	Assets: \$600,000 Grants (2018) \$23,000	Assets: \$220,000 Grants (2018) \$50,000
Objectives of Grants (i.e.Types of Projects Supported)	Support of outreach ministries, "transformation" ministries	Work to support relief of aged, seniors at risk	New and innovative ministry programs; faith enhancement & transformation	French ministry in the Lower Laurentians
Date Started	Approx. 2007, plus 2018	October, 2012	2017	Approx. 2015
Geographic Area Covered	Nakonha:ka RC (Region 13)	Nakonha:ka RC (Region 13)	Nakonha:ka RC (Region 13)	Lower Laurentians
2018 Process for Application & Approval of Grants	Applications January, decisions February by Trustees, then approved by Presbytery	Applications twice/year (Feb & ?) 2 pages + supporting docs. Decisions by GS Committee, then approved by Presbytery	Applications throughout year approved by Trustees then Presbytery Executive	Application discussed and approved by Quebec Presbytery Executive. Has been to support LAM (Laurentian Area Ministries)
2018 Decision Makers	Mountainside UC: Elva Crawford, St. James UC: LE Moir, + 3 Presbytery: Fred Braman, Heather McClure, + Q-S Rep (unfilled)	Majority should be members of UCC, 2 year terms; max. 3 terms Shawn Fryday (Chair), David Clinker, Renata Sutherland, Linda Norris, Shelley Poulin, Guy Lin Beaudoin	Trustees: Minister: Montreal West UC: Mark Hammond, Rep: F&E Board - Fred Braman, plus Renata Sutherland	Québec Presbytery Executive
2019 Proposed Process for Application & Approval of Grants	Applications have already been received (January, 2019). Probably best to keep the same process as 2018	Requests for applications have been sent out, due February, 2019.	Keep the same process	Application discussed and approved by Nakhonha:ka Regional Council
2019 Decision Makers	For 2019, at least for the 1st pass that has already taken place, use the same Decision Makers as for 2018.	Still time to adjust the Committee	keep the same decision makers	Nakhonha:ka Regional Council Executive (Region 13)

	Mission Support Grants	Bhal Yun Fund	St. Andrew's - Trois Rivières Fund (Ministry)	St. Andrew's - Trois Rivières Fund (Quebec-Sherbrooke)
Grant Money Available	2019 Budget: \$550,000 \$172,450 from UCC Toronto Range: \$2,000 to \$150,000 \$377,550 from F&E Board	Assets: \$500,000 Grants (2017) \$8,000	Assets: \$140,000 Grants (2017) \$9,000	Assets: \$250,000 Grants (2017) \$0
Objectives of Grants (i.e. Types of Projects Supported)	Support of outreach ministries, community ministries, youth work, French ministry	To provide seed money for new and innovative projects, expressions of ministry	Offer training, resources, support for French or bilingual (E/F) ministry, special events or projects	Support work in the Eastern Region including travel, Youth Camp, Internship and Lay Worship Training
Date Started		April, 2014		
Geographic Area Covered	Nakonha:ka RC (Region 13)	Nakonha:ka RC (Region 13)	Nakonha:ka RC (Region 13) Eastern Ontario & Outousais (Region 12)	Eastern (original Quebec-Sherbrooke Presbytery) Area
2018 Process for Application & Approval of Grants	Applications due Mid-August 1. Outreach & Ministries MSG-7 2. Pastoral Charges MSG-5 approved by Presby MS Comm, then to M&O Conf. MS Comm	Applications made to M&O Conf. MS Committee through the 2 associated presbytery reps. Approval by MS Comm. Then M&O Conf. Exec.	Applications made to M&O Conf. MS Committee through the 2 associated presbytery reps. Approval by MS Comm. Then M&O Conf. Exec.	Applications made to M&O Conf. MS Committee through the 2 Quebec Presbytery reps. Approval by MS Comm. Then M&O Conf. Exec.
2018 Decision Makers	MS Committee: Barbara Bryce, Mher Katchikian, Mark Hammond & Rick Sheffer & then M&O Conf. MS Committee	M&O Conf. MS Committee 2 from each Presby.(Que. Pres: M. Katchikian, B. Bryce; Consist Laurentien: D. Sloan, R-E. Donoso-Cruz & then M&O Conf. Exec,	M&O Conf. MS Committee 2 from each Presby.(Que. Pres: M. Katchikian, B. Bryce; Consist Laurentien: D. Sloan, R-E. Donoso-Cruz & then M&O Conf. Exec,	Quebec-Sherbrooke Presbytery reps (unknown) & then M&O Conference Mission Support Committee
2019 Proposed Process for Application & Approval of Grants	Applications due mid-August Using UCC MSG 2019 Application form reviewed by MS Committee , approved by Nakonha:ka RC Executive			
2019 Decision Makers	Nakonha:ka Regional Council Executive (Region 13)		Region 13 Executive mainly, with one place for representative (French ministry) from Region 12	

Appendix D

Table 1

Community of Faith	# preaching places	# financial supporting households	Resident and non-resident members 2016	Avg # Sunday Worship	\$'000 Other property, endowments/investments	
Baldwins Mills	1	8	17	15	\$	
Bedford	3	42	152	20	413.9	
Danville-Asbestos-Trinity	1	40	60	22	111.2	
Fulford	1	10	13	8		
Granby	1	31	123	12	371.4	
Inverness/Kinners Mills/Thetford Mines	3	29	105	25	135.7	
Knowlton/Mountain Valley	1	35	82	16	151.7	
Richmond/Melbourne	2	36	329	20	150.7	
Ulverton-South Durham-Trenholm	3	32	31	31		
United Eaton Valley	3	200	256	44	929.4	
United Steeples	1	15	100	10	680.9	
Val Cartier Village/St Andrews	1	41	53	30	141.8	
Waterville/Hatley/North Hatley	2	51	148	33	550.3	
Ways Mills	1	6	14	22		
Sutton	1	22	25	14	140.3	
Metis Beach	1	41	41	11	59.6	
Hemmingford	2	58	144	22	440.3	
Howick	1	57	118	17	291.2	
Lacolle/Clarenceville	3	40	128	20	128.1	
Mascouche	1	17	13	14	25	

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Community of Faith	# preaching places	# financial supporting households	Resident and non-resident members 2016	Avg # Sunday Worship	\$'000 Other property, endowments/ investments	
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Danville-Asbestos-Trinity	1	40	60	22	111.2	
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Granby	1	31	123	12	371.4	
Inverness/Kinnears Mills/Thetford Mines	3	29	105	25	135.7	
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Richmond/Melbourne	2	36	329	20	150.7	
Ulverton-South Durham-Trenholm	3	32	31	31		
United Eaton Valley	3	200	256	44	929.4	
United Steeples	1	15	100	10	680.9	
Val Cartier Village/St Andrews	1	41	53	30	141.8	
Waterville/Hatley/North Hatley	2	51	148	33	550.3	
Ways Mills	1	6	14	22		
Sutton	1	22	25	14	140.3	
Metis Beach	1	41	41	11	59.6	
Hemmingford	2	58	144	22	440.3	
Howick	1	57	118	17	291.2	
Lacolle/Clarenceville	3	40	128	20	128.1	
Mascouche	1	17	13	14	25	
Italian Church of the Redeemer	1	55	83	35	107.4	
Hungarian Church	1	270	442	32	100	
Richelieu Valley	1	40	147	20	481.2	
Southwest (Verdun)	1	47	183	54	350.6	
Wesley	1	45	52	25		
Westmount Park	1	15	16	19	100.1	
Zion-Dundee	1	38	33	35	94.5	
japanese	1	25	39	36		

Community of Faith	\$000's Congregational Gvings	\$000's raised by UCW	\$000's raised by other organizations, sources or means	\$000's raised total 2016
Baldwins Mills	7.4			7.4
Bedford	28.5		133.6	162.1
Danville-Asbestos-Trinity	21.5	3	1.9	26.4
Fulford	3.1		1.1	4.2
Granby	26.4		163.9	190.3
Inverness/Kinnears Mills/Thetford Mines	24.8	4.3	27.2	56.3
Knowlton/Mountain Valley	46.2	1.5	19.2	66.9
Richmond/Melbourne	28.7	1.6	12.1	42.4
Ulverton-South Durham-Trenholme	17.1	1	6.1	24.2
United Eaton Valley	29.5	8.1	67.8	105.4
United Steeples	7.5	1.7	181.3	190.6
Val Cartier Village/St Andrews	17.8	9.3	13	40.1
Waterville/Hatley/North Hatley	35.6		65.2	100.8
Ways Mills				
Sutton	9.9		5.5	15.4
Metis Beach	8.8	2.3	9.2	20.3
Hemmingford	25	11.9	5.6	42.5
Howick	43.4	8.3	16.1	67.8
Lacolle/Clarenceville	20.8	4.2	15.2	40.2
Mascouche	9.8		0.5	10.3

Community of Faith	\$000's Congregational Gvings	\$000's raised by UCW	\$000's raised by other organizations, sources or means	\$000's raised total 2016
Italian Church of the Redeemer	39.7	3.5	23.5	66.7
Hungarian Church	71.9	2.6	100	120.1
Richelieu Valley	16.9	2	35	53.9
Southwest (Verdun)	43.8	0.5	157	201.3
Wesley	33.9		187.6	221.5
Westmount Park	15.2		183.8	199.1
Zion Dundee	10.7		7.6	18.3
Japanese	22.1		9.6	31.7