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**Nakonha:ka Regional Council**  
**Meeting of the Executive**  
**Thursday, May 17, 2019 –9:00 a.m.**

**Vision of the Commission by which we evaluate progress based on:**

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

**IN ATTENDANCE**

Rev. David Lambie	Chair
Monique Moser	Member
Rev. Joëlle Leduc	Member
Paul Stanfield	Member
Patricia Lisson	Member
Robert Patton	Member
Rick Sheffer	Member
Judy Coffin	Corresponding Member, Administration and Communication
Sabrina Di Stefano	Corresponding Member, Pastoral Relations Minister
Rev. Rosemary Lambie	Executive Minister
Joel Miller	Program Assistant to Executive Minister, Recording Secretary

**REGRETS/ABSENT**

Rev. Pierre Goldberger	Member
Susan Gabriel	Member

1. ***Opening Devotions*** – “By this everyone will know that you are my disciples, if you love one another.” Rev. David Lambie read the Gospel reading John 13:31-35, and led in prayer afterwards.
2. ***Circle Time of Sharing*** –
3. ***Minutes of April 25<sup>th</sup> 2019***  
  
**2019-05-17\_110 MOTION** (R. Sheffer/M. Moser) That the minutes of May 9<sup>th</sup> 2019 be approved as received. **Carried**
4. ***Agenda***  
  
**2019-05-17\_111 MOTION** (P. Stanfield/M. Moser) That the agenda be accepted as received. **Carried**
5. ***Correspondence***  
a) May 15, 2019 Linda Buchanan re nomination for the President (*for action*)
6. ***Business arising***

•Supporting and enhancing the life of Communities of Faith where ministry takes place
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**1. Governance****Nominations Leadership Team**

**2019-05-17\_112 MOTION** (P. Lisson/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the slate of names representing the Executive for *conseil regional* Nakonha:ka Regional Council (as of May 25, 2019) to present for the Inaugural meeting:

Full voting Members:

President (2 year maximum)	Rev. Linda Buchanan
President Elect (Elected in “off year” for one year term)	Elect in 2020
Past President (one year)	Rev. David Lambie
Treasurer	Paul Stanfield
Representative of the following Leadership Teams:	
Property and Finance	Fred Braman
Pastoral Relations	Darryl MacDonald
New Ministry Development and Support/Visioning	Rev. Samuel V. Dansokho
Representative of La Table	Marie-Claude Manga
Youth and Family Ministries	Georgia Barratt Lemay
Right Relations	Robert Patton
Justice and Community Ministries	Patricia Lisson, D. M.
Granting and Enabling Leadership Team	Rev. Barbara Bryce
Four (4) Full Voting Members at Large	Rev. Joelle Leduc
	Frederick (Rick) Sheffer
	Marc Grenon
	Pierre Goldberger

Corresponding Non-Voting Members

Executive Minister	Rev. Rosemary Lambie
Pastoral Relations Minister	Sabrina Di Stefano
Communications Staff Person	Judy Coffin
Program Assistant to the Executive Minister	Joel Miller
Regional Network Ministers (2) (on request)	to be named
Youth, Young Adult and Families Ministries (on request)	Shanna Bernier
Property, Finance and Administration Manager (on request)	Brian Ruse
AGM Coordinator (on request)	Rev. Tami Spires
Nominations (on request)	to be named
Finance and Extension Board	Peter Bisset

**Carried**

**2019-05-17\_113 MOTION** (P. Stanfield P. Lisson) that the Conseil régional Nakonha:ka Regional Council Executive approves the slate of names representing the Finance Extension Board for *conseil regional* Nakonha:ka Regional Council effective immediately:

*Terms ending May 31, 2020*

Diane Campbell	Roxboro
Marc Grenon	Bedford
Rev. Mark Hammond	Montreal West
Rev. Paula Kline	Montreal City Mission
Dave McCormack	Lennoxville
Monique Moser	Église St. Jean (Montréal)
Peter Mundie	Wyman Memorial (Hudson)
Renate Sutherland	Cedar Park

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*Terms ending May 31, 2021*

Peter Bisset	St. Lambert
Jan Langelier	Merging Waters
Bruce Walsh	Cedar Park
Fred Braman	Montreal West
Edward (Ted) Rutherford	St. John's (Pointe Claire)
Frederick (Rick) Sheffer	Cedar Park
Paul Stanfield	Mount Royal

**Carried**

**2019-05-17\_114 MOTION** (P. Stanfield/ P. Lisson) that the Finance and Extension Board be authorized to add new members as required and to advise the Executive of the Nakhonha:ka Regional Council accordingly. **Carried**

**Governance Policy Handbook – 3 additional Leadership Team Mandates for approval**

**2019-05-17\_115 MOTION** (R. Sheffer/M. Moser) that the Conseil régional Nakhonha:ka Regional Council Executive approves the Pastoral Relations Leadership Team Mandate. **Carried**

**1. Pastoral Relations Leadership Team Mandate**

POLICY NAME: Pastoral Relations Leadership Team Mandate	<i>Date Approved: May 17, 2019</i>
	<i>Review date:</i>
Purpose: This policy outlines the authority, membership and responsibilities of the Pastoral Relations Leadership Team and the relationship with the Communities of Faith	

**Purpose of the Leadership Team**

The Pastoral Relations Leadership Team will provide support for ministry personnel throughout their ministry, including equipping, covenanting, pastoral relationships and retirement.

**Authority**

The Pastoral Relations Leadership Team is established in accordance with the direction provided in November 18-20, 2017 General Council Executive New Covenant Policy.

The Pastoral Relations Leadership Team will be appointed by the Regional Council or the Executive. The Committee will report recommendations to the Regional Council Executive and the Regional Council. **The Manuel C.3.2**

**Membership**

A Chair and 6-10 people, some trained as liaisons to allow for some regional representation with a balance of ministry personnel and laity to work with the Pastoral Relations Minister.

**Staff Support**

The Pastoral Relations Ministers will provide support to the Leadership Team.

**Terms of Office**

The term will be three years with a renewal for one term.

**Meetings**

The Leadership Team will meet by phone at least monthly and perhaps once or twice face to face annually.

Responsibilities delegated by the Regional Council and the Executive

**Covenanting: The Manual C.2.1**

The Pastoral Relations Committee’s responsibilities in the life cycle of a community of faith that is a congregation or pastoral charge are set out in more detail in **The Manual G.1.**

**The Pastoral Relations Leadership Team** will be responsible for

- a) recognizing a new pastoral relationship by entering into a covenantal relationship with it;
- b) living in a covenantal relationship with ministry personnel.

**Pastoral Relations The Manual C.2.8**

The Pastoral Relations Leadership Team is responsible for co- operating with communities of faith in

- a) recruiting, choosing, calling, appointing, and covenanting with ministry personnel and communities of faith;
- b) ending calls, appointments, and covenants with ministry personnel and other staff; and
- c) appointing a Regional Council liaison officer to assist a community of faith in pastoral relations matters at designated times. **The Manual Pastoral Relations I.1.5**

**Support to Retirees and Celebrating Retirements The Manual C.2.10**

The Regional Council is responsible for celebrating the retirements of ministry personnel. The Pastoral Relations Leadership Team will offer support.

**Ministry Personnel The Manual C.2.11**

The Pastoral Relations Leadership Team is responsible for

- a) encouraging and supporting ministry personnel toward health, joy, and excellence in ministry practice; and
- b) assisting with informal conflict resolution processes.

**2019-05-17\_116 MOTION** (R. Sheffer/M. Moser) that the Conseil régional Nakonha:ka Regional Council Executive approves the Pastoral Relations Regional Council Liaisons Mandate. **Carried**

**2. Pastoral Relations Regional Council Liaisons Mandate**

PRACTICE NAME: Pastoral Relations Practice: Regional Council Liaisons Mandate	<i>Date Approved: May 17, 2019</i>
	<i>Review date:</i>
Purpose: This practice outlines the authority, appointment, responsibilities, support and accountability of the Pastoral Relations Regional Council Liaisons	

Authority & Responsibilities  
THE GCO Handbook for Regional Council Liaisons.

Appointment

The Pastoral Relations minister is responsible to recruit and resource / train a team of Liaisons (ministry personnel and laity) to resource / work with the new pastoral relations process.

The Regional Council Executive will be responsible to appoint the liaison officers, based upon the recommendations of the Pastoral Relations Minister.

#### Support and accountability

The Liaisons will be trained and supported by the Pastoral Relations Minister.

The Pastoral Relations Minister will support the parties of the covenant moving forward.

#### Accountability

The Liaisons are responsible to report to the Pastoral Relations Minister.

**2019-05-17\_117 MOTION** (R. Sheffer/M. Moser) that the Conseil régional Nakonha:ka Regional Council Executive approves the Licensed Lay Worship Leaders Leadership Team Mandate. **Carried**

### 3. Licensed Lay Worship Leaders Leadership Team Mandate

PRACTICE NAME: Licensed Lay Worship Leaders Leadership Team	<i>Date Approved: May 17, 2019</i>
	<i>Review date:</i>
Purpose: This practice outlines accountability, authority, appointment, responsibilities, and support of the Licensed Lay Worship Leaders (LLWL) Leadership Team.	

The LLWL Leadership Team will organize, with the Pastoral Relations minister for the annual reviews and trainings of all LLWL within the Regional Council. (Refer to LLWL Handbook for guidelines and timing requirements)

The names of the approved LLWLs are to be forwarded to Regional Council EM Support annually by December 15.

#### Accountability

The LLWL Leadership Team is accountable to the Regional Council Executive.

#### Authority

The Leadership Team does not have decision-making authority to licence LLWLs. **The Manual I 1.11.5**

The Leadership Team will make recommendations to the Regional Council Executive with respect to candidates for licensing as an LLWL.

#### Appointment

A Leadership Team of six (6) individuals with geographic balance, including two LLWLs

#### Terms of Office

The term will be for three years with a renewal for one term.

**2019-05-17\_118 MOTION** (P. Lisson/R. Sheffer) that the Conseil régional Nakonha:ka Regional Council Executive approves the Granting and Enabling Leadership Team Mandate. **Carried**

**7. *New Business***

**Opening worship for next meeting** – Rev. David Lambie or incoming Chair.

**Closing Prayer** –

**Next meeting dates** –

At the Call of the Chair

**8. *Adjournment***

**2019-05-17\_119 MOTION** (P. Lisson) that the meeting be adjourned at 9:57 a.m.

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Rev. David Lambie  
Chair

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Rev. Rosemary Lambie,  
Executive Minister