
Nakonha:ka Regional Council
Meeting of the Executive
Wednesday, September 18, 2019 –9 a.m.

Vision of the Commission by which we evaluate progress based on:

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

IN ATTENDANCE

Rev. Linda Buchanan	Chair, President
Rev. David Lambie	Member, Past-President
Fred Braman	Member, Property and Finance
Rev. Samuel Dansokho	Member, New Ministry Development and Support/Vision
Rev. Tami Spires	Corresponding Member, AGM Coordinator
Rev. Barbara Bryce	Member, Granting and Enabling Leadership Team
Rick Sheffer	Member at large
Marc Grenon	Member at large
Rev. Darryl Macdonald	Member, Pastoral Relations
Patricia Lisson, Diaconal Minister	Member, Justice and Community Ministries
Peter Bisset	Corresponding Member, Finance and Extension Board
Shanna Bernier	Corresponding Member, Youth, Young Adult and Families Ministries
Brian Ruse	Corresponding Member, Property, Finance and Administration Manager
Judy Coffin	Corresponding Member, Administration and Communication
Rev. Rosemary Lambie	Corresponding Member, Executive Minister
Joel Miller	Corresponding Member, Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

M ^e Sabrina Di Stefano	Corresponding Member, Pastoral Relations Minister
Rev. Marie-Claude Manga	Member, Representative of La Table
Georgia Barratt Lamey	Member, Youth and Family Ministries
Rev. Pierre Goldberger	Member at large
Robert Patton	Member, Right Relations
Paul Stanfield	Member, Treasurer
Rev. Joëlle Leduc	Member at large

Acknowledgement of Indigenous Territories

Opening Devotions – Linda opened the meeting with prayer. - Gospel according to Matthew on Chapter 18; “Who is the greatest among the kingdom of heaven?” In Mark Jesus “takes”, In Mathew Jesus “calls”.

Circle Time of Sharing – all were invited to share a little about themselves.

Minutes of July 16, 2019

2019-09-18_169 MOTION (D. Lambie/F. Braman) That the minutes of July 16, 2019 be approved as received.

Carried

Agenda

2019-09-18_170 MOTION (M. Grenon/B. Bryce) that the Conseil régional Nakonha:ka Regional Council Executive accept the agenda as circulated. **Carried**

Correspondence:

- a) July 31, 2019 Lisa Byer de Wever, Director of St. Columba House, re Updating of By-Laws (for action – 5a)
- b) August 8, 2019 SouthWest United Church re granting Sacramental privileges and wedding licence to Beryl Barraclough, Designated Lay Minister (for action in 2b)
- c) September 6, 2019 Rev. David Clinker re resignation as representative at the Christian Jewish Dialogue of Montreal (for action – refer to Nominations)
- d) September 17, 2019 Hal Mellish, United Spirit Camp Uni Esprit re recognition as a Community of Faith as per 2019 UCC Manual Section 5.1-5.4. (for action – 5b)
- e) September 17, 2019 Rev. Paula Kline, Director of Montreal City Mission re Updating of By-Laws (for action – 5c)

Business Arising

Supporting and enhancing the life of Communities of Faith where ministry takes place

1. Governance:

- a) **President's reflection** – Nakonha:ka Regional Council Governance diagram (see appendix A): Linda presented diagram with detailed explanation.

Discussion: suggested to include in diagram; clusters, interrelationships with GC, Office of Vocations and other Regional Councils. It was also encouraged to allow input to come from the Regional Council gathering on November 23rd.

- b) **Staffing update** – Support for Clusters and Networks: There has only been one successful applicant who is willing to take on a position as full-time.

2019-09-18_171 MOTION (D. MacDonald/ R. Sheffer) that the Conseil régional Nakonha:ka Regional Council Executive proceed to interview the candidate based on a full time position and to provide a support committee. **Carried**

For information: Pastoral Relations: Pastoral Relations Minister is currently on restorative care. It was suggested that someone fill in for the time-being.

- c) **New Ministry Development, Support, and Visioning Leadership Team** – Samuel provided an update on Team and Mandate. So far one person has responded to call that was placed in the Regional Council newsletter. The mandate will include vitalization (new ministries) and revitalization (current ministries). Rick Sheffer, Patricia Lisson, and Samuel V. Dansokho will work towards getting the Leadership Team started. Suggested names of people to be approached were Debbie Beattie, Renata Sutherland, Jan Langelier, Kent Chown, and Linda Gagnon from Riverside United Church.

2. Pastoral Relations

- a) **2019-09-18_172 MOTION** (D. Macdonald/R. Sheffer) that having received the properly completed form and confirmation from the Office of Vocation that the named ministry personnel is in good standing, the Conseil régional Nakonha:ka Regional Council Executive concurs with the request of Bedford Pastoral Charge and approves the call to Rev. David Lefneski, beginning September 1st 2019, part-time (10 hours), with the following terms for Category F, Cost of

Living Group (COL) 2: salary (housing included) \$ 14,447.00 per annum, telephone \$360.00, Continuing Education and Learning Amount \$ 354.00 per annum, and all other terms according to The Manual. **Carried**

- b) **2019-09-18_173 MOTION** (D. Macdonald/B. Bryce) in accordance with Section C.2.9 of The United Church of Canada Manual (2019), the Conseil régional Nakonha:ka Regional Council Executive concurs with the request of SouthWest United Church that Beryl Barraclough, Designated Lay Minister be licenced to administer the Sacraments within the boundaries of the community of faith, effective immediately and for the duration of her appointment, and furthermore, may apply for a Quebec wedding licence under the same terms. **Carried**
- c) **2019-09-18_174 MOTION** (D. Macdonald/R. Sheffer) that having received confirmation from the Office of Vocation that the named candidate for ministry, Raphaël Pérusse is in good standing in accordance with Section H.3.7 of The United Church of Canada Manual (2019), and a request from Beaconsfield United Church to serve as a Supervised Ministry Education Learning Site, the Conseil régional Nakonha:ka Regional Council Executive concurs with the appointment of Raphaël Perusse to Beaconsfield United full-time for twelve months, commencing October 1, 2019. An Educational Supervisor will be named by the Quebec and East Ontario Candidacy Board.

This motion will not come into force, unless and until, final arrangements are made with the Armed Forces, Beaconsfield United Church's request to serve as a Supervised Ministry Education Learning Site is granted, and there is an appointment of a Pastoral Relations Liaison by Pastoral Relations. **Carried**

3. **Property and Finance**

- a) **2019-09-18_175 MOTION** (F. Braman /M. Grenon) that the Conseil régional Nakonha:ka Regional Council Executive accepts the decisions itemized in 3.1, 3.2 and 3.3 and receives for further discussion the recommendation 3.4 of the Property and Finance Leadership Team on August 20, 2019. **Carried**

1.0 SALE OF HATLEY UNITED CHURCH

Kylie Côté, a Trustee of Hatley UC, explained the reasons for requesting a lower selling price for Hatley United Church, including a lower municipal evaluation (land: \$40,800; building: \$167,400), the presence of asbestos in the building's insulation, and the cost to rebuild the interior walls after the removal of the insulation. After Ms. Côté absented herself from the meeting, a discussion ensued.

MOTION: (D. McCormack/P. Bisset) **RESOLVED** that the Conseil régional Nakonha:ka Regional Council, as delegated to its Property and Finance Leadership Group, concurs with the request of the Trustees of Hatley United Church to reduce the asking price of the Church property as set forth in their resolution of August 8, 2019 (amount omitted to allow negotiation), subject to the proviso that the acceptance of any final offer – which must be on as as-is and where-is basis – shall be subject to the consent of the said Regional Council. **CARRIED.**

2.0 WESLEY UNITED CHURCH LEASE WITH GARDERIE LES PETITS ANGES DE WESLEY INC.

Wesley United Church has submitted for approval a copy of the renewal of the lease agreement with Garderie Les Petits Anges de Wesley Inc.

MOTION: (J. Vanstone/S. Godbout) that the Property and Finance Leadership Group accept the lease agreement dated July 4, 2019 between Wesley United Church and Garderie les Petits Anges de Wesley Inc. CARRIED.

3.0 SALE OF ARUNDEL UNITED CHURCH MANSE

CERTIFICATE OF TRUSTEES ASKING CONSENT OF THE REGIONAL COUNCIL

We, the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of Arundel United Church, a congregation of the United Church of Canada and a part of the Laurentian Area Ministry, at a Congregational meeting with two of the three Trustees present, held at the Arundel United Church on the 14th day of May, 2019.

The Trustees of Arundel United Church, a congregation of the United Church of Canada and part of the Laurentian Area Ministry, having received the direction of the Church Council, request the consent of Nakonha:ka Regional Council:

- 1) to the sale of certain Real Property, the legal description is the Arundel United Church Manse and the municipal address 12 rue du Village, Arundel, Quebec, J0T 1A0, Lot 12A-4 Range 3 in the Canton of Arundel, pursuant to an agreement between the Board of Trustees of Arundel United Church, a congregation of the United Church of Canada, dated 14th May, 2019 and subject to Regional Council approval, the terms of which are as follows:

The purchaser of said property is David Bourgouin and Julie Doggett, currently residing at 1017 Montée Ste-Therese, Prevost, Quebec, J0R 1T0, the selling price is one hundred and five thousand dollars (\$105,000), purchased as is, and we have received the approbation of financing from the bank, which is twenty thousand (\$20,000) deposit and a mortgage of eighty-five thousand dollars (\$85,000). The closing will be signed with Notary Alexandra Côté in St-Faustin, Quebec. The cost of the land survey will be taken from the sale amount. The purchaser wishes to move in the 31st day of August 2019.

- 2) approval was received that the proceeds would be retained by Arundel United Church, as there is no housing allowance to be paid.

And in pursuance of the said resolution, we hereby apply to Nakonha:ka Regional Council for its consent to the sale of the Arundel manse.

Dated this 19th day of August 2019.

MOTION: (D. McCormack/B. Jay) that the Property and Finance Leadership Group, as a Commission of Conseil régional Nakonha:ka Regional Council, give its consent to the sale of the Arundel United Church manse in accordance with the foregoing request. CARRIED.

4.0 REVIEW OF POSSIBLE AMENDMENT TO POLICY ON PROCEEDS OF SALE

There was a discussion on possible revisions to the Policy Regarding Proceeds from the Sale of Property (approved on May 9, 2019).

MOTION: (J. Vanstone/S. Godbout) that the Property and Finance Leadership Group recommend to the Regional Council Executive the following revisions to the draft

amendment to the Policy Regarding Proceeds from the Sale of Property: that the policy not affect assets of less than \$50,000 (rather than the current amount of \$100,000); that the word “initial” be removed from the following sentence: “When Church Property is being sold by a Community of Faith that is not disbanding, the following guidelines for the use of net proceeds from the sale are meant to encourage a forthright discussion with the Community of Faith as the opportunities for sharing of resources within the broader Church, and the Regional Council commits to being prayerfully respectful of the continuing needs of the Community of Faith to continue ministry in new and dynamic ways and may waive any or all of the following after such initial discussion”; that consideration be given to remitting some of the proceeds from the sale of property to support United Theological College. **CARRIED.**

b) 2019-09-18_176 MOTION (F. Braman/ B. Bryce) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation of the Property and Finance Leadership Team (4) for revisions to the Policy Regarding Proceeds from the Sale of Property (see appendix **B**). **Carried** (R. Sheffer abstains)

c) 2019-09-18_177 MOTION (F. Braman/D. Lambie) that the Conseil régional Nakonha:ka Regional Council Executive receives the 8 month Financial Report for information (see appendix **C**). **Carried**

4. Granting and Enabling Leadership Team

a) 2019-09-18_178 MOTION (B. Bryce/R. Sheffer) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommended forms for application and evaluation prepared by the Granting and Enabling Leadership Team (see appendix **D**). **Carried**

Nurturing Social Justice and Outreach programs
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5. Community of Faith requests

a) St. Columba House, re Updating of By-Laws

MOTION (/) that the Conseil régional Nakonha:ka Regional Council Executive approves the updates By-Laws for St. Columba House which reflect the change in accountability from the Synode Montreal & Ottawa Conference to the Conseil régional Nakonha:ka Regional Council due to the restructuring of The United Church of Canada.

2019-09-18_179 MOTION (F. Braman/D. Macdonald) that the Conseil régional Nakonha:ka Regional Council Executive refer the updates By-Laws for St. Columba House and the updates By-Laws for Montreal City Mission to the Property and Finance Leadership Team as a commission for approval. **Carried**

b) United Spirit Camp Uni Esprit

2019-09-18_180 MOTION (B. Bryce/R. Sheffer) that the Conseil régional Nakonha:ka Regional Council Executive approves the request in principle of United Spirit Camp Uni Esprit to begin the process to become recognized as a Community of Faith subject to the 2019 UCC Manual Section B.2, B.7,B-8. **Carried**

c) Montreal City Mission, re Updating of By-Laws

MOTION (/) that the Conseil régional Nakonha:ka Regional Council Executive approves the updates By-Laws for Montreal City Mission which reflect the change in accountability from the Montreal Presbytery to the Conseil régional Nakonha:ka Regional Council due to the restructuring of The United Church of Canada.

See motion 2019-09-18_179 MOTION herein-above.

6. **Youth and Young Adults, and Family Ministries** – United Spirit Camp is having their AGM on October 5th (10 a.m.) at Granby United Church. United Spirit camp is accepting expressions of interests to become chaplain at United Spirit Camp. Cleveland, Quebec recently held a Young Adult Forum which was a success and young adult forums will be upcoming in the future. There will be a Youth Forum in Saint-Anne-de-Bellevue hosted by Merging Waters in November.
7. **La Table** – Marc Grenon has become a trained Liaison Officer with La Table.

Building Communications

8. **11:30 ORDER OF THE DAY: Communications Report** (see appendix G) – Judy Coffin presented the website, which will be launched in the coming weeks.
9. **Nominations** – David Clinker resigned from Christian Jewish dialogue, need someone to fill vacancy
10. **Regional Council Meetings:**

a) Planning Team:

MOTION** (D. McCormack/S.Bernier) that the Regional Council planning team recommends to the Executive that Kent Chown be granted a budget of up to \$2000.00 to properly equip the RC for its meetings, and that purchasing be done prior to November 23 in order for the set up at the next meeting. **Carried.

Requirements list

	QTY	Unit Cost New	Purchase new	Unit Cost Used	Purchase Used
16 channel mixer or better with USB Snakes*	1	850	850	600	600
2 wireless mics, handheld	2	200	400	150	300
2 wireless mic, boom	2	250	500	200	400
Monitor Headphones	1	30	30		
Misc cables	1	40	40		
Mic Stands	4	35	140	150	600
TOTAL			2160		

Already purchased USED snake, so total 2060

2019-09-18_181MOTION (F. Braman/M. Grenon) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation that Kent Chown be granted a budget of up to \$2000.00 to properly equip the RC for its meetings, and that purchasing be done prior to November 23 in order for the set up at the next meeting. **Carried**

Leadership Teams and Networks will be allotted time to present during the meeting.

Summerlea United Church will host the General Meeting on November 23rd

b) Lessons on the Nominations process

2019-09-18_182 MOTION (R. Sheffer/P. Lisson) In that there were no preparations to allow for nominations from the floor at the General Meeting in May 2019 and that such nominations were requested from the floor of the Court, the Conseil régional Nakonha:ka Regional Council Executive recommend a nominations policy come from the Nominations Leadership Team to provide for the conduct of such nominations and elections at a General Meeting and share said policy before the annual general meeting. **Carried**

2019-09-18_183 MOTION (R. Sheffer/P. Lisson) That the agenda and preparation of General Meetings be prepared in close consultation with the Executive. **Carried**

New Business

Opening worship for next meeting Barbara Bryce

Closing Prayer - Linda Buchahnan

Next meeting dates:

- Wednesday, October 23, 10:00 - 2:00 Lachine
- Wednesday, November 13, 9:00 – 12:00 ZOOM
- Saturday, November 23, Regional gathering

Adjournment

2019-09-18_184 MOTION (D. Macdonald/M. Grenon) that the meeting be adjourned at 12:08 a.m.

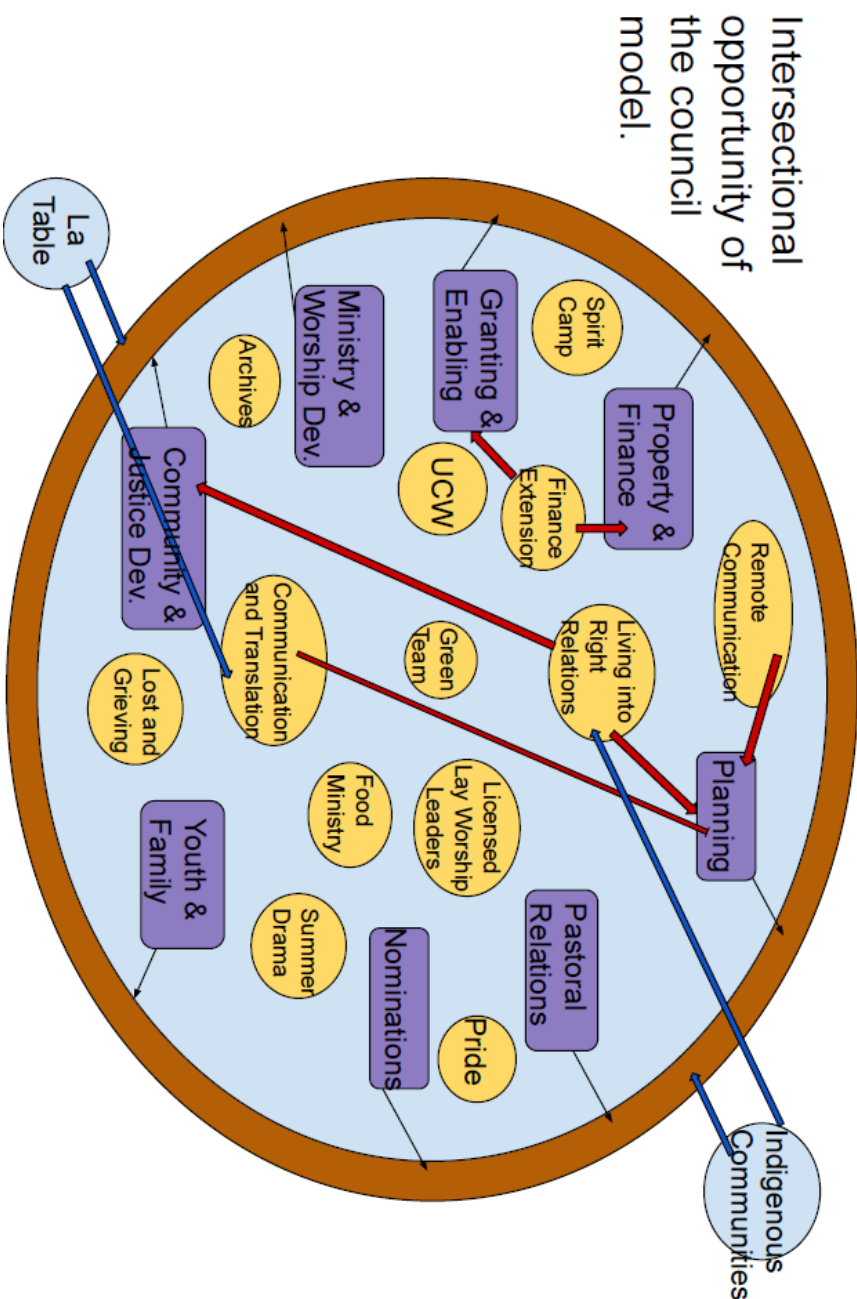
Rev. Linda Buchanan
Chair, President

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	Nakonha:ka Regional Council Governance diagram	Page 195
Appendix B	Draft Policy Regarding Proceeds from the Sale of Property	Pages 196-197
Appendix C	Nakonhaka Income Statement Jan 01 to Aug 31 / Notes Grants and Disbursements	Pages 198-202
Appendix D	Application and evaluation prepared by the Granting and Enabling Leadership Team	Pages 203-207
Appendix E	Communications Report	Pages 208-209

Appendix A



Appendix A

Appendix B

Policy Regarding Proceeds from the Sale of Property (amended draft for discussion)

POLICY NAME: Policy regarding Proceeds from the Sale of Property	Date Approved: May 9 th 2019 - <u>September 2019 revision)</u>
	Review date:
Purpose: The purpose of this policy is to clarify expectations of Communities of Faith regarding the sale of Church Property. <i>The Manual C.2.6.</i>	

Preamble

This document outlines the Conseil régional Nakonha:ka Regional Council's policy and best practices regarding use of proceeds from the sale of church property— with a view to encouraging the sharing of resources within the United Church of Canada, while being respectful of the rights and ongoing contributions of communities of faith.

This policy applies only when Regional Council consent is required and does not affect assets of less than \$50,000.

Policy

Community of Faith that is not disbanding

When Church Property is being sold by a Community of Faith that is not disbanding, the following guidelines for the use of net proceeds ~~from the sale*~~ from the sale are meant to encourage a forthright discussion with the Community of Faith as to the opportunities for sharing of resources within the broader Church, and the Regional Council commits to being prayerfully respectful of the continuing needs of the Community of Faith to continue ministry in new and dynamic ways and may waive any or all of the following after such discussion.

- 10% be remitted to the United Church of Canada for the on-going support of Indigenous Ministry.
- 10% be remitted to the Nakonha:ka Regional Council to support the Mission Strategy Fund of the Regional Council ~~administered/~~held by the Finance and Extension Board— with disbursement at the direction of the Regional Council.
- ~~Up~~The remainder ~~to 78%~~ be retained by the Community of Faith with an approved ministry plan for the use of the proceeds by the Regional Council that is financially sustainable. The Regional Council will normally require that the remaining capital from the sale be protected and invested and that the Community of Faith be limited to drawing up to ~~78%~~ 45% of the value of the invested capital in any given year to support its operating budget. If the Community of Faith puts before the Regional Council a ministry plan, the Regional Council may allow the Community of Faith to use some or all of the remaining capital from the sale to implement the ministry plan. This may include capital expenses.
- ~~It is Before the policy of~~ distributions above, the ~~Conseil régional Nakonha:ka~~ Regional Council also asks that consideration be given to donating up to 2% of the net proceeds* (but no more than \$5000) from the sale of church property (except when it is the sale of a manse), be remitted to help fund the work of the Regional Council Archives.

Community of Faith that is disbanding

When Church Property is being sold by a Community of Faith that is disbanding, the following guidelines shall apply for the disposition of net proceeds* from the sale, unless the Regional Council concludes that

this would be contrary to the basis on which the assets were acquired or built up or otherwise contrary to the interests of the United Church in this instance:

- e) 10% be remitted to the United Church of Canada for the on-going support of Indigenous Ministry.
- f) 10% be remitted to the Nakonha:ka Regional Council to support the Mission Strategy Fund of the Regional Council administered by the Finance and Extension Board.
- g) 10% be remitted to the United Church of Canada Mission and Service for on-going support of the ministry of the wider church.
- h) ~~Up to 68%~~The remainder (subject to I below) be directed for purposes within The United Church of Canada and which is approved by the Regional Council before the disbanding of the Community of Faith. If a Community of Faith disbands without such a plan, it becomes the responsibility of the Regional Council to determine the disposition of the remaining funds.
- i) ~~It is the policy of the Conseil régional Nakonha:ka Regional Council that~~ 2% of the net proceeds*, limited to \$5000 from the sale of church property ~~(except when it is the sale of a manse)~~ be remitted to help fund the work of the Regional Council Archives. .

*Net proceeds means the amount left over after all expenses directly related to the sale of the property have been paid, e.g.: real estate fees, legal fees, cost of surveys and so on.

This policy shall be administered in a manner to encourage all folk involved to have input into the outcome which is to balance the contributions and continuity of communities of faith with the sharing required with the broader United Church of Canada

NOTE: In the sharing provisions, the Property and Leadership Leadership Group recommends that consideration for the United Theological College be included as the only theological college in our Region and the only one in Canada offering education in French.

Appendix C

Conseil régional Nakonha:ka Regional Council									
Statement of Income									
For the Eight-Month Period ended August 31, 2019		Year to Date - Actual			2019 - Budget				
	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total			
	\$	\$	\$	\$	\$	\$			
Revenue									
General Council Office (GCO) Grant from Assessments	215,068	0	215,068	325,000	0	325,000			
GCO Grant for Executive Minister/Assistant	22,333	0	22,333	37,500	0	37,500			
GCO Grant for Mission & Support	0	195,365	195,365	0	289,000	289,000			
Finance & Extension Board funding	15,000	316,000	331,000	20,000	510,000	530,000			
Regions 11 & 12 for share of services	22,333	0	22,333	12,000	0	12,000			
Montreal and Ottawa Conference	83,968	0	83,968	0	0	0			
Miscellaneous	24,967	0	24,967	0	0	0			
Total Revenue	383,669	511,365	895,034	394,500	799,000	1,193,500			
Expenses									
Staff Expenses (Schedule 1)	183,531	67,568	251,099	234,500	80,000	314,500			
Office Expenses (Schedule 2)	21,940	0	21,940	41,000	0	41,000			
Finance and Archives (Schedule 3)	11,276	0	11,276	29,000	0	29,000			
Committee & Meetings, Travel (Schedule 4)	11,341	0	11,341	16,000	3,000	19,000			
Clusters, Networks Support (Schedule 5)	167	0	167	9,000	48,500	57,500			
Youth & YAYA, LLWL Training Support (Schedule 6)	0	3,131	3,131	0	4,500	4,500			
Communications & Information Technology (Schedule 7)	6,141	0	6,141	20,000	0	20,000			
Transformation & Facilitation (Schedule 8)	0	3,000	3,000	0	50,000	50,000			
Union United Church (Montreal) (Schedule 9)	19,680	0	19,680	40,000	0	40,000			
Contingency (Schedule 10)	350	0	350	5,000	25,000	30,000			
Mission Support (Schedule 11)	0	420,940	420,940	0	550,000	550,000			
Miscellaneous Support, New Ventures	0	0	0	0	38,000	38,000			
Total Expenses	254,426	494,639	749,065	394,500	799,000	1,193,500			

Conseil régional Nakonha:ka Regional Council									
Statement of Income									
For the Eight-Month Period ended August 31, 2019		Year to Date - Actual			2019 - Budget				
		Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total		
Schedule 4 - Committee & Meetings Expenses									
Region AGM		9,338	0	9,338	8,000	0	8,000		
Other regional meetings		1,011	0	1,011	4,000	0	4,000		
Other meetings		992	0	992	4,000	3,000	7,000		
Total Committee & Meetings Expense		11,341	0	11,341	16,000	3,000	19,000		
Schedule 5 - Clusters & Networks Support									
Clusters & Networks Salaries/Consultant Fees		0	0	0	0	48,500	48,500		
Education & Students Support		0	0	0	4,000	0	4,000		
Pastoral Relations Support		167	0	167	5,000	0	5,000		
Other Support		0	0	0	0	0	0		
Total Clusters & Networks Support		167	0	167	9,000	48,500	57,500		
Schedule 6 - Youth & YAYA, LLWL Training Support									
Youth & YAYA Activities Additional Support		0	2,741	2,741	0	3,000	3,000		
LLWL Renewal Support (Eastern Area)		0	390	390	0	1,500	1,500		
Other		0	0	0	0	0	0		
Total - Youth & YAYA, LLWL Training Support		0	3,131	3,131	0	4,500	4,500		
Schedule 7 - Communications & Information Technology									
Internet		-95	0	-95	4,000	0	4,000		
Web Site Development		2,670	0	2,670	4,000	0	4,000		
GCO IT Support		2,549	0	2,549	4,000	0	4,000		
IT Equipment		1,016	0	1,016	4,000	0	4,000		
Other		0	0	0	4,000	0	4,000		
Total - Communications & Information Technology		6,141	0	6,141	20,000	0	20,000		
Schedule 8 - Transformation & Facilitation									
Consultants Fees		0	0	0	0	30,000	30,000		
Other Support		0	3,000	3,000	0	20,000	20,000		
Total - Transformation & Facilitation		0	3,000	3,000	0	50,000	50,000		

Conseil régional Nakonha:ka Regional Council									
Statement of Income									
For the Eight-Month Period ended August 31, 2019		Year to Date - Actual			2019 - Budget				
	Governance	Mission/ Ministry	Total	Governance	Mission/ Ministry	Total			
Schedule 9 - Union United Church (Montreal)									
50% share of Minister's salary & benefits for 2019	19,680	0	19,680	40,000	0	40,000			
Other	0	0	0	0	0	0			
Total - Union United Church (Montreal)	19,680	0	19,680	40,000	0	40,000			
Schedule 10 - Contingency									
General Contingency	350	0	350	5,000	20,000	25,000			
Personnel Emergency Fund	0	0	0	0	5,000	5,000			
Total - Contingency	350	0	350	5,000	25,000	30,000			
Schedule 11 - Mission Support	Mission Support from UCC	Mission Support from F&E	Total	Mission Support from UCC	Mission Support from F&E	Total			
Auberge Madeleine	0	750	750	0	1,000	1,000			
Bishop's University/Chaplain Chaplaincy	0	1,500	1,500	0	3,000	3,000			
Camino de Emaus de l'Eglise Unie	33,188	11,813	45,000	44,250	15,750	60,000			
Comite d'Aide aux Refuges	9,000	9,000	18,000	12,000	12,000	24,000			
Concordia Multi-Faith and Spirituality Centre	1,500	1,500	3,000	2,000	2,000	4,000			
Eglise Unie Saint-Pierre et Pinget	14,775	4,725	19,500	19,700	6,300	26,000			
Harrington Harbour	0	3,750	3,750	0	7,500	7,500			
McGill Ecumenical Chaplaincy	0	9,375	9,375	0	12,500	12,500			
Montreal City Mission	26,250	63,750	90,000	35,000	85,000	120,000			
Mount Royal U.C. C.O.C.L.A.	9,375	9,375	18,750	12,500	12,500	25,000			
Rennie's U.C.	0	13,500	13,500	0	18,000	18,000			
Saint Columba House	25,875	87,375	113,250	34,500	116,500	151,000			
Sainte Genevieve U.C. ORA Loss and Living	0	9,000	9,000	0	12,000	12,000			
Southwest Mission	8,750	8,750	17,500	17,500	17,500	35,000			
Union Montreal Outreach Ministry	0	11,250	11,250	0	15,000	15,000			
The United Theological College	0	3,000	3,000	0	4,000	4,000			
West Island LGBTQ2 Centre	0	12,750	12,750	0	17,000	17,000			
Kanesatake United Church	0	11,250	11,250	0	15,000	15,000			
Other (Good Samaritan for Laurentian Area Ministry)	0	19,815	19,815	0	0	0			
Total Mission Support	128,713	292,228	420,940	177,450	372,550	550,000			

Conseil régional Nakonha:ka Regional Council

Special Note for Financial Statements

Grants & Disbursements from Funds Administered by
The Finance & Extension Board and the United Church of Canada Foundation
For the Eight-Month Period ended August 31, 2019

	Year to Date August 31, 2019	Budget for 2019	Grants & Disbursements in 2018
Grants Administered by the Finance & Extension Board			
Erskine & American-Mountainside Fund	157,060	142,000	108,800
F. W. Kelley Trust	14,550	20,000	25,140
Ste-Thérèse Fund (Laurentian Area Ministry)	37,500	50,000	50,000
Bhal-Jun Fund	13,000	12,500	16,000
Trois-Rivières Fund - French Ministry	3,750	0	5,800
Trois-Rivières Fund - Grand Mère	1,350	0	11,500
Trois-Rivières Fund - Québec-Sherbrooke Area	0	0	0
Institut Français Évangélique Fund (bursaries)	4,100	5,000	5,000
St. John's Hall Bursary Fund	1,600	4,000	3,850
	232,910	233,500	226,090
Disbursements from the Finance & Extension Board			
Bursaries	6,400	20,000	16,050
Sabbatical leave	5,556	12,000	15,935
	11,956	32,000	31,985
Grants administered by the United Church of Canada Foundation			
Good Samaritan Fund	227,975	300,000	243,000
	227,975	300,000	243,000
Total - Grants & Disbursements	472,841	565,500	501,075

Appendix D

Conseil Régional Nakonha:Ka Regional Council Grant Application Form (Sept. 2019)**Part One: Community of Faith/Organization General Information**

Indicate the fund(s) you wish to apply to: <input type="checkbox"/> Bhal-Jun <input type="checkbox"/> Erskine & American – Mountainside <input type="checkbox"/> Good Samaritan <input type="checkbox"/> Kelley <input type="checkbox"/> Trois-Rivières (The grant committee may redirect your request)	
Name of Community of Faith/Organization	
Contact person(s)	
Mailing address	
Phone number	
Email address and website	
Charitable registration number (required)	
Name of project	
Amount of grant requested	

Part Two: Project Overview

Brief description of the project, including duration (maximum 250 words)
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SMART Project Goals (Specific, Measurable, Attainable, Relevant, Timely) (maximum 250 words)**Plan/Methodology for Achieving Goals and Timeline (maximum 250 words)****Part 3: Project Budget**

PROJECT INCOME:	Amount	Confirmed (Yes/No)
-----------------	--------	--------------------

Organization's own Funds		
Other Grants and Sources		
Fundraising		
Funding from Project Partners		
Other		
Amount of grant requested		
TOTAL INCOME		

PROJECT EXPENSES:	Amount	Notes
TOTAL EXPENSES		

N.B. Please attach the most recent available audited or reviewed financial statements for your Community of Faith/Organization. Please provide a cover letter indicating support for your project by your Community of Faith/Organization. Also please indicate your United Church affiliation, i.e., to what degree United Church members and adherents are directly involved in the carrying out of this project.

Part 4: Project Evaluation

Anticipated Measurable Outcomes: What you hope to achieve from the project and how you will measure whether or not it has been achieved (maximum 250 words).

--

Print name of applicant	
Signature of authorized signing officer for Community of Faith/Organization	
Date	

EVALUATION

Grant Outcomes Report
Your Community of Faith
Your Program / Project

Nakonha:ka
Granting & Enabling Leadership

Date

Project Background and Description (maximum 250 words)



Describe how this project came about, who is involved, and the purpose.

Project Outcomes and Lessons Learned (maximum 250 words)



Describe what has been achieved or not, results, successes, areas for improvement.

Affiliations (maximum 250 words)



Describe Agencies, Stakeholders impacted by the program.

Future Plans (maximum 250 words)



What are the plans to sustain your program into the next year(s)?

Funding (maximum 250 words)



Was the funding adequate? Please Indicate if an application for funding will be made next year.

Granting & Enabling Leadership Review

By:

Date

Appendix E**Communications Report – September 18, 2019****Mandate**

In my opinion, one of the primary goals of regional communications is to foster a sense of connection and belonging. My goal---throughout all the communications tools we develop---is to connect individuals and communities of faith with each other in positive ways, sharing inspiration and resources, as well as the comfort --- and challenge--- of remembering that all of our small circles overlap in some way...that **we are not alone**.

Newsletter

Over the summer, our regional **newsletter** (published in English and in French) was reduced from weekly to once every two weeks, which seemed to work well, and may become the normal schedule going forward. There are currently 377 individual subscribers within the Regional Council (active and retired ministers, adult and youth lay representatives, members of communities of faith, etc.), as well as 86 contacts representing pastoral charges and nine contacts from other organizations and/or regions. Feedback is generally very positive, with readers expressing appreciation for both the content and design, particularly the readability and accessibility of shareable resources. Popular content includes deadlines and links for grant applications, good news stories and profiles of communities of faith, as well as special events happening in the Regional Council. I rely on special interest groups, communities of faith, leadership teams and regional staff to feed me with the inspiration, information and invitations that populate our newsletter in a timely manner.

All members of communities of faith and anyone interested in knowing what's happening in Nakonha:ka are invited to subscribe to the newsletter. I am sure there are still more people throughout our Regional Council who would benefit from being connected to information sources such as the newsletter, and I rely on ministers, church admins and those who are currently receiving the newsletter to invite any that are not yet on our list to contact me or to subscribe online.

Contact Information/Database

General Council continues to build the centralized database for the use of regional councils, with a variety of tools being developed to help us manage and update information that is relevant to us. This is an ongoing process and we hope that regional staff will soon receive training on best practices for using the database. The content of the database originally came from former Presbytery and Conference mailing lists, but one of the primary sources of updated information is now ChurchHub (along with input from Regional Council staff). One-on-one ChurchHub training will be available in November, so hopefully more individuals and communities of faith will get comfortable with this important information-management tool and use it to mutual advantage.

Social Media

A social media strategy is one of the next priorities, coordinating with communities of faith and interest groups to promote regional activities and events. A survey of social media usage may also help us find where the majority of our people can be found on the social media spectrum in order to determine how best to reach them in meaningful ways.

Language

One of the greatest blessings---and greatest challenges---for communications within our Regional Council is the rich diversity of languages and cultures we represent. We have individuals and communities of faith that are unilingually English, unilingually French, those who are fluently or moderately bilingual...and those whose primary language is neither English nor French. It takes more time and effort to produce communications in this Regional Council; there are often compromises that must be made on many fronts; but sincere efforts to connect despite challenges are bound to bring us closer together in the end!

Website

One of the other projects that took top priority over the summer was our web sites. The development company engaged by General Council helped create a uniform template for all of the Regional Councils who have chosen to use it, as well as building the base level English site with a minimal number of pages, leaving the remainder of the English site and the entire French site to be developed internally (i.e. by me.) A meeting at the beginning of the summer with representatives of French-speaking communities of faith determined a plan of action for prioritizing translation of the website so that we can release both sites with some information by next week, and continue to populate and translate as we go. [Many thanks to Denis Fortin, who reviews all the newsletters as well as the French site.]

DEMO OF WEB SITE TO DATE...

Submit newsletter materials (photos, stories, events, etc.) to jcoffin@united-church.ca

Subscribe to regional newsletter at <http://eepurl.com/ghSnNP>

Follow on Twitter: @Nakhaka_uccan

Join Facebook group: <https://www.facebook.com/groups/Nakhaka/>

See videos on YouTube: <http://bit.ly/YouTube-Nakhaka>

Consult website: www.nakhakaucc.ca (English) or www.nakhakaucc.ca/fr (French)

Respectfully submitted,

Judy Coffin

Communications and Administrative Assistant

Conseil régional Nakonha:ka Regional Council

United Church of Canada

JCoffin@united-church.ca

1-800-268-3781, extension 6161