
Conseil régional Nakonha:ka Regional Council
Meeting of the Executive
Friday, March 13, 2020 – 9 a.m.

Vision of the Commission by which we evaluate progress based on:

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

IN ATTENDANCE

Rev. Linda Buchanan	Chair, President
Rev. David Lambie	Member, Past-President
Fred Braman	Member, Property and Finance
Rev. Samuel Dansokho	Member at large
Rick Sheffer	Member at large
Rev. Marie-Claude Manga	Member, Representative to La Table
Marc Grenon	Member at large
Rev. Darryl Macdonald	Member, Pastoral Relations
Paul Stanfield	Member, Treasurer
Rev. Pierre Goldberger	Member at large
Peter Bisset	Corresponding Member, Finance and Extension Board
Rev. Joëlle Leduc	Member at large
Rev. Tami Spires	Corresponding Member, AGM Coordinator
David-Roger Gagnon	Corresponding Member, Minister Supporting Networks & Clusters
Shanna Bernier	Corresponding Member, Youth, Young Adult and Families Ministries
Rev. Rosemary Lambie	Member, Executive Minister
Joel Miller	Corresponding Member, Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

M ^e Sabrina Di Stefano	Corresponding Member, Pastoral Relations Minister
Judy Coffin	Corresponding Member, Administration and Communication
Patricia Lisson, D.M.	Member, Justice and Community Ministries
Rev. Barbara Bryce	Member, Granting and Enabling Leadership Team
Robert Patton	Member, Right Relations

Opening Devotions – Darryl Macdonald led the opening worship.

Circle Time of Sharing – All were invited to share.

Minutes of February 14, 2019

2020-03-13_022 MOTION (M. Grenon /D. Macdonald) that the Conseil régional Nakonha:ka Regional Council Executive approved the Minutes of February 14, 2020 as received. **Carried**

Agenda

2020-03-13_023 MOTION (D. Lambie/F. Braman) that the Conseil régional Nakonha:ka Regional Council Executive accept the agenda with the addition of discussing COVID 19. **Carried**

Correspondence – (none)

Business arising

Supporting and enhancing the life of Communities of Faith where ministry takes place

1. Governance**a) Leadership Team Mandates – (see appendix A)**

2020-03-13_024 MOTION (M. Grenon/D. Macdonald) that the Conseil régional Nakonha:ka Regional Council Executive receives the Leadership Team Mandate for the Governance Handbook (with names removed) from the Planning Regional Council Gatherings Leadership Team. **Carried**

b) Licenced Lay worship Leaders – Motion continued from Feb. 14

2020-03-13_025 MOTION (S. Dansokho/M. Grenon) that the Conseil régional Nakonha:ka Regional Council Executive agrees with the recommendations of the Licenced Lay Worship Leaders to lived practice, including a bi-annual interview and relicensing process; the administrative task of verifying that Police Records Checks and mandatory training courses are up to date be taken over at the Regional Council level; and that permission be granted to conduct Funerals when the deceased has no particular affiliation with a Community of Faith or when the ministry personnel is confirmed as unavailable. **Carried**

Rational of information for edits to the LLWL Handbook:

- a. There is ample time to meet LLWL'S and flag any possible problems during the twice-a-year Enrichment Days and because the interview process is time consuming, we recommend a bi-annual interview and relicensing process.
The interviews can be organized by the Leadership Team but carried out by retired LLWL'S or Ministers who are not part of the Leadership Team, in order to provide an unbiased assessment.
- b. The administrative task of verifying that Police Records Checks and mandatory training courses are up to date be taken over at the Regional or National level. As the guidelines state that LLWL's are expected to meet the same ethical standards as Ministry Personnel, our team suggests that this administrative function be handled in the same way via Church Hub. Alternatively, on a bi-annual basis only our interview team could record and provide the Regional Council with the dates each LLWL has received their required training / police checks.
- c. The nature of rural ministry as well as the declining financial resources of some urban churches at times requires more frequent requests for any one LLWL than that stipulated in the current Handbook e.g. Both Harrington Harbour and Metis Beach have only one Lay Worship Leader each. Both sites are without permanent Ministry Personnel. From time to time this same situation occurs in other areas of our Region where there are no other LLWL'S or available ministers within easy travel distance. We therefore recommend elimination of the maximum number of services within a single Community of Faith, with the proviso that this situation be flagged at the bi-annual interview

Discussion: It was decided not to approve the above (c.) recommendation, and to keep current policy in place, and deal with cases on an individual basis.

- d. Funerals: Part of the ongoing training offered to LLWL's in the Eastern Townships has been on how to conduct a funeral. Many ministry personnel consider the willingness of LLWL'S to perform funerals an aid to their own ministry, particularly when the deceased has no particular

affiliation with a Community of Faith or when the ministry personnel is unavailable. Although more extended pastoral care is certainly a welcome feature of funeral preparation, nevertheless our experience has found that our LLWL's can offer a sympathetic and pastoral presence in the preparation and leadership of funerals.

c) **Care for Retirees:** in progress

3. Pastoral Relations

2020-03-13_026 MOTION (D. Macdonald/D. Lambie) that the Conseil régional Nakonha:ka Regional Council Executive approves the Call to Chalmers Wesley, QC 40 hours/week for Rev. Andrew Kinoti Lairenge effective July 1, 2020. **CARRIED**

4. Property and Finance

a) **2020-03-13_027 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive receives the decisions of the Property and Finance Leadership Team on March 10, 2020.

MOTION (P. Stanfield/P. Mundie) that the 2019 Nakonha:ka Regional Council draft financial statements be presented for information at the Regional Council Executive meeting on Friday March 13, and that the final version be presented for approval at the Regional Council Executive meeting on Friday April 17. CARRIED. An evaluation of market events as of March 31 will be made to determine if a post-audit note is required particularly to the valuation of the investment portfolio in view of present market instability. (N.B. 2019 Nakonha:ka draft financial statements attached)

MOTION (P. Bisset/D. McCormack) that Fred Braman continue being the Property and Finance Leadership Team representative on the Regional Council Executive for one more year and that the Nominations Leadership Team be so informed. CARRIED.

MOTION (D. McCormack/P. Mundie) that the draft resolution concerning Dolbeau Cemetery be presented for approval by the Regional Council Executive on Friday March 13. CARRIED. (N.B. Dolbeau Cemetery draft resolution attached)

MOTION (P. Bisset/P. Mundie) that the Property and Finance Leadership Team recommend to the Regional Council Executive an increase of \$20,000 in the St James United Church loan. CARRIED.

MOTION (P. Stanfield/D. Clinker) that the Property and Finance Leadership Team supports the efforts of Wesley United Church (Bedford) and recommends to the Regional Council Executive the transfer of the property to the Finance & Extension Board to handle the sale, with the policy on proceeds of sale remaining in place and the net proceeds not to be distributed until the Regional Council Executive approves the distribution plan. CARRIED.

MOTION (D. McCormack/P. Mundie) the Property and Finance Leadership Team recommends to the Regional Council Executive that the Heritage and Archives Funds be combined into a single restricted fund to be called the Heritage Archives Fund. CARRIED.

MOTION (P. Stanfield/P. Bisset) that the Property and Finance Leadership Team recommends to the Regional Council Executive that the Heritage Archives Fund remain a restricted fund of the Regional Council. CARRIED.

MOTION (D. Clinker/P. Mundie) that there be no change in the current policy regarding proceeds from the sale of property, which recommends that consideration be given to donating up to 2% of the net proceeds (up to \$5,000) from the sale of church property to help fund the work of the Regional Council Archives and further that the fund is for extra work and not the core salary of the archivist. CARRIED.

Financial Statements – see appendix B

-
- b) **2020-03-13_028 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive receives the 2019 Conseil régional Nakonha:ka Regional Council draft financial statements for information. **Carried**
- c) **2020-03-13_029 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the draft resolution concerning Dolbeau Cemetery for the appropriate signature and transmission:

Whereas in the 1950's and 60's the Town of Dolbeau was created by Lake St John Power & Paper Company Limited (an international paper company) and lands were allocated for both the Roman Catholic and Protestant churches and cemeteries;

Whereas the land for the Protestant cemetery was vested in Dolbeau Community Church (formerly United Church of Dolbeau) and since that time was maintained by faithful of the latter, most notably Mr. Edgar Hopkins;

Whereas section 6 of the United Church of Canada Act, as ratified by the Québec Legislature, deems such property to be the property of the United Church of Canada, subject to the authority of local Trustees;

Whereas the Dolbeau Community Church, following the destruction of its church building in 1975, has been disbanded and its church building returned to the successor of the international paper company, but the property of the Dolbeau Protestant Cemetery was not dealt with;

Whereas the United Church Manual 2019 Section C.2.6 (b) now expressly authorizes Regional Councils to make "decisions on the property of communities of faith remaining after the communities of faith cease to exist"; and

Whereas the local Protestant community, including the remaining United Church of Canada faithful, have requested the United Church to transfer its rights to Dolbeau Pentecostal Church (Église Pentecôte de la Moisson de Dolbeau) which has agreed to maintain and otherwise care for the Dolbeau Protestant Cemetery including the graves of United Church of Canada faithful:

RESOLVED that the Conseil Régional Nakonha:ka Regional Council of the United Church of Canada, representing the United Church of Canada, and on the recommendation of its Property and Finance Leadership Team, formally transfers to the said Dolbeau Pentecostal Church the property (lot 2 910 114) presently belonging to the United Church of Canada and/or Dolbeau Community Church and/or United Church of Dolbeau, accepting as full consideration its promise to maintain and otherwise care for the cemetery in conformity with applicable Québec regulations and authorizes any one of its Secretary and Executive Minister Rev. Rosemary Lambie, its President Rev. Linda Buchanan or its Chair of Finance & Property Leadership Team, Me. Frederick Braman, or their mandatory by power of attorney to sign any documents necessary or useful to carry out this resolution.

RESOLVED further that the Regional Council express, on behalf of the United Church of Canada, its heartfelt thanks to Mr. Edgar Hopkins and his daughter Brenda, for their loving care of the Dolbeau Protestant Cemetery for many years. **Carried**

- d) **2020-03-13_030 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation of an increase of \$20,000 in the St James United Church loan. **Carried**

- e) **2020-03-13_031 MOTION** (F. Braman/M. Grenon) that the Conseil régional Nakonha:ka Regional Council Executive approves the request of Wesley United Church (Bedford) to transfer the property to the Finance & Extension Board to handle the sale, with the policy on proceeds of sale remaining in place and the net proceeds not to be distributed until the Regional Council Executive approves the distribution plan. **Carried**
- f) **2020-03-13_032 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation that the Heritage and Archives Funds be combined into a single restricted fund to be called the Heritage Archives Fund. **Carried**
- g) **2020-03-13_033 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation that the Heritage Archives Fund remain a restricted fund of the Regional Council. **Carried**
- h) **2020-03-13_034 MOTION** (F. Braman/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive approves the recommendation that there be no change in the current policy regarding proceeds from the sale of property, which recommends that consideration be given to donating up to 2% of the net proceeds (up to \$5,000) from the sale of church property to help fund the work of the Regional Council Archives and further that the Heritage Archives Fund is for extra work and not the core salary of the archivist. **Carried**
- Income Statement – see **appendix C**
- i) **2020-03-13_035 MOTION** (M. Grenon/P. Stanfield) that the Conseil régional Nakonha:ka Regional Council Executive receives the 2019 Income Statement. **Carried**

5. **Granting and Enabling Leadership Team** – Meeting on April 1st 2020

Nurturing Social Justice and Outreach programs
--

6. **Community of Faith/ Clusters/Networks** (see report in **appendix D**) - Looking for UCC representation on Jewish Christian Dialogue and Réseau oeucumenique Justice-Environnement-Paix (ROJEP)

Discussion: The stance of the UCC should continue to remain the same if representation is found to be part of the Jewish Christian Dialogue.

7. **Youth and Young Adults, and Family Ministries** – COVID19 is complicating planning Youth Forum and Messy Church. *Youth for Youth Quebec* will most likely be cancelling its event tomorrow. The registration forms for Youth Forum are being currently being translated.
8. **La Table** (see **appendix E**) – Marie –Claude will forward a written report
- Report from Le Responsable (see **appendix F**)
 - Letter sent to General Council (see **appendix G**)

2020-03-13_036 MOTION (F. Braman/J. Leduc) that the Conseil régional Nakonha:ka Regional Council Executive send a letter to the General Council declaring support for Ministries in French and its hope that this ministry continues to exist in the future with an appropriate level of staffing. **Carried** (Samuel V. Dansokho abstains)

9. Community and Justice Leadership Team

Building Communications

10. Communications**11. Nominations** – “Expression of Interest” forms are online, search for vacancies ongoing: GC Commissioners, Executive members, Jewish Christian Dialogue and Réseau oecuménique Justice-Environnement-Paix (ROJEP).

Discussion: Search for members to help serve on the Nominations Committee is also ongoing.

12. Regional Council Meetings – We do not have a location for meeting in May. It has been suggested that two meetings take place; one meeting to take place online and an in person meeting including the Celebration of Ministry Service in the afternoon.

Discussion: suggested to include skit (for reflection, during worship)

- Draft of Agendas (see **appendix H**)

Discussion: Ensure Financial Statement received at the AGM

a) Spring meeting: Saturday, May 30, 2020

b) Fall meeting: November worship will focus on LLWL recognition, 2021 budget

New Business

- COVID19

2020-03-13_037 MOTION (D. Lambie/M.C. Manga) that the Conseil régional Nakonha:ka Regional Council Executive recommend that the Regional Council implement *Phase 6* of the United Church Emergency Plan, in particular “not gathering”; and encourage the use of telephone and streaming technology for continued communication and spiritual support . **Carried**

Opening worship for next meeting – Dave Lambie

Motion to adjourn

2020-03-13_038 MOTION (J. Leduc/D. Macdonald/) that the meeting be adjourned at 12:04 p.m.

Closing Prayer – Linda Buchana

Next meeting dates

Friday, April 17, 2020 9:00 – 12:00 ZOOM

Friday, May 8, 2020 9:00 – 12:00 ZOOM

Rev. Linda Buchanan
Chair, President

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	Terms of Reference of the Planning Regional Council Gatherings Leadership Team	Pages 28-29
Appendix B	Draft Financial Statements (2019)	Pages 30-44
Appendix C	Income Statement (2019)	Pages 45-48
Appendix D	Report from the Minister Supporting Networks & Clusters	Pages 19-20
Appendix E	Report from the RC Representative to La Table	Pages 49-55
Appendix F	Report from Le Responsable of La Table	Pages 56-61
Appendix G	Letter sent to the General Council from La Table	Pages 62-63
Appendix H	Proposed AGM 2020 draft agenda	Pages 64-65