

ERSKINE AND AMERICAN-MOUNTAINSIDE TRUST FUND – APPLICATIONS FOR GRANTS

The Erskine and American Trust fund was established by Montréal Presbytery upon the amalgamation of the former Erskine and American United Church, and was intended to create a permanent endowment for continuing the vibrant outreach programmes of that Congregation's heritage, as well as for new and transformational ministries within the future direction of our Church. The Trust Fund was renamed to include Mountainside United Church upon additional contribution to the endowment fund by Mountainside in 2018. The disbursement policy of the Trust will permit the Trustees to recommend grant expenditures of up to the limit of funds as calculated for each year based on the holdings in the Fund. Please note that all applicants must be located in the Province of Québec and be registered charitable organisations under the Canada Revenue Agency (CRA).

Calls for applications to the Fund will be made each year at intervals decided upon by the Granting and Enabling Committee. This information will be updated and published accordingly as required. The Regional Council website may be consulted for the most recent information: <https://nakonhakaucc.ca/resources/granting-and-enabling/>

Applications are strictly limited to the form that is available on the above website, with *no* attachments. Any attachments will not be read or considered as part of the application. Should the Trustees require further information beyond the application form, you will be contacted.

The application procedure has been refined to assure that all applicants have the opportunity to present their programmes and causes, along with the associated financial needs, in a way that allows no important information to be accidentally omitted or overlooked. The new form streamlines the process, makes it easier for applicants to know exactly what is required, and simplifies the procedure for all organisations. This will help to remove any question of what information needs to be included, especially for new applicants, facilitating the process for both the applicants and the E & A Trustee review panel. The choice to change the application process co-incides with other changes in the United Church of Canada structure and administration, and fits with the timing of these changes.

Applications may be sent by post, fax or e-mail to the receiving office shown below, for arrival by the time and date stated on the website or on the application as downloaded therefrom. All applications **will** receive an acknowledgement by e-mail. If you do **not** receive a confirmation, please contact the office us to check that your material has been received.

Applications should contain a synopsis of the intended project, describe any partnering with other United Church institutions and include a budget. Please indicate if money is being received from any other United Church funding. Please also indicate if any other grants have been applied for or received.

The overall criteria of the Erskine and American-Mountainside Trust Fund are geared toward *outreach* and/or *transformational* ministries, or some combination the two. Projects should be directed to furthering the life and ministry of the United Church of Canada in the local area/region. *The Erskine and American-Mountainside Fund is not intended for projects related to property renewal, or for supplementing staff salary expenses.*

A follow-up report/evaluation is expected, indicating the actual outcome. This policy is strictly enforced, and failure to supply this information will result in denial of possible future grants.

Receiving office

**Erskine and American Trust Fund
c/o United Church of Canada Québec Regional Office
225-50th Avenue, Lachine, Québec, H8T 2T7**

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