

Appendix E
Appendice E

***Original excerpt from the Governance Handbook (May 30th 2020), p.11**

Annual Meeting

The Regional Council will meet in person for the first year 2019 and the Executive will make a recommendation to the Regional Council regarding future annual meetings.

Annual Meeting Requirement

The Manual C.4.1

The regional council must meet at least annually.

The annual meeting may be a meeting of the entire regional council or the executive of the regional council, as determined by the regional council.

Meetings: General

The Manual C.4.2

The regional council must decide

- a) whether and, if so, how often it will meet regularly between annual meetings as the entire regional council or the executive;
- b) the time and place for the annual and other regular meetings, and the procedure for calling annual and other regular meetings; and
- c) how it will hold special meetings for urgent business between regular meetings.

Minimum numbers of members

Minimum Number of Members at Meetings

The Manual C.4.3

The regional council may meet only if a minimum number of members is present. For meetings of either the regional council or its executive,

- a) if there are fewer than 60 members, at least 1/3 of them must be present;
- b) if there are 60 or more members, at least 20 members must be present; and
- c) there must be at least one ministry personnel and one lay member who is not ministry personnel present.

Corresponding members are not counted for this purpose.

The Executive may make a recommendation to the Regional Council in 2020 regarding minimum numbers of members.

***Proposed Amendment**

Regional Council Annual General Meetings

In accordance with *The Manual C.4.1 & C.4.2*

The Planning Leadership Team, in collaboration with the President, will hold the authority and responsibility for the date, timing, agenda, location, logistics, worship, and all other details involved in holding a Regional Council General Meeting. The Planning Leadership Team can empower sub-Teams to do specific work.

The Regional Council will hold 3 General Meetings on an Annual basis;

- 1) Between January and April, entirely online, will include but not be limited to:
 - a) accepting reports on the work of the preceding calendar year which will form The Annual Report booklet of the Regional Council. All Leadership Teams will include a written report; other written reports will be encouraged, including reports from Networks, Clusters, Regional Council Staff, and other Partners in Ministry.
 - b) making any changes to the Regional Council Governance Handbook.
- 2) Between May and August, in-person with the ability to join online, will include but not be limited to
 - a) [accepting] the work ~~and recommendations~~ from the Office of Vocation regarding Ordinations, Commissionings, **Recognitions (DLM's)** and Admissions.
 - b) accepting the work of the Regional Council Nomination Leadership Team (including voting on Commissioners and executive members).
 - c) Celebration of Ministry
- 3) Between September and December, entirely online, will include but not be limited to:
 - a) the task of approving the budget for the upcoming year,
 - b) liturgy to covenant with Regional Council Licensed Lay Worship Leaders (every second year)
- 4) Under the Candidacy Pathway process for ministry, the Office of Vocation can present candidates for Ordination, Commissioning and Recognition (DLM's) at any time during the year. In addition, the Admission Board can present candidates for Admission at any time of the year. Therefore additional gatherings for the sole purpose of celebrating and conducting Ordinations, Commissionings, Recognitions (DLM's) and Admissions will be scheduled by the Regional Council as required outside the above noted season schedule.

All General meetings will include worship and relationship building opportunities along with the task within the above seasonal schedule. When possible, a meeting can include guest speakers, workshops, and other suitable activities.

In between General Meetings the Regional Council Executive will be commissioned to make decisions on behalf of the Regional Council, including all urgent business.

Minimum numbers of members

Minimum Number of Members at Meetings

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