

March 1, 2026

Dear Applicant to the Nakonha:ka Regional Council / Finance & Extension Board
Bursary program,

Students currently enrolled at a post-secondary education institution may apply for a study bursary under three different funds. Please choose the one that applies to your particular situation. Preference will be given to those registered in Canadian educational institutions. The present application process covers the academic year 2026-2027.

As a result of a bequest made by Dr. Hugh Duncan to the Finance and Extension Board of the Nakonha:ka Regional Council in his Last Will and Testament, some financial assistance for full-time university studies is available by way of **The Hugh Duncan Bursary**.

The Board administers a second fund which provides financial assistance for part-time or full-time students at college (CEGEP) level or part-time university students, by way of the Institute Français Évangélique (**Fondation I.F.E. Bursary**).

The third fund is the **St John's Hall Bursary Fund**, which awards bursaries to recipients of the Hugh Duncan bursary or the I.F.E. bursary if they have significantly high travel costs to get to and from their chosen college within Québec.

Hugh Duncan Bursary: In accordance with the criteria set out by Dr. Duncan, financial assistance may be offered each year to full-time university students who are members of a United Church of Canada Community of Faith in Nakonha:ka Regional Council. The amount of the award depends on the number of applicants. It typically will not exceed 2,000 \$ and can be awarded 2 times to the same person.

I.F.E. Bursary: The Foundation I.F.E. may offer up to \$1,000 per person to full- or part-time students at college (CEGEP) level or part-time university students, who are also members of a United Church of Canada Community of Faith in the Region.

St. John's Hall Bursary: The St. John's Hall Bursary Fund makes available bursaries to commemorate the St. John's Hall which was used for the education of protestant children in Québec City. The Hall was sold and the funds from the sale are used for bursaries of students who have high travel costs for their studies. Applicants do not apply for this bursary; instead, it is awarded by the Committee to those students awarded a Hugh Duncan bursary or an I.F.E. Bursary. Applicants should note high travel costs within Québec in their application.

To ensure that Bursary recipients meet the conditions of the above two funds, the Bursary Committee requires that an applicant submit the following information **by the deadline of May 31, 2026**.

- The application form duly completed and signed. This application form is available on the web-site of the Nakonha:ka Regional Council at nakonhakaucc.ca/resources/bursaries.
- A one-page cover letter concisely stating your reasons for undertaking the program of study and future goals and objectives related to your current field of studies.
- A curriculum vitae showing a list of your principal interests and activities and other leadership activities while in school or CEGEP, including awards, offices held, and extra-curricular and athletic participation. The list should cover at least the **last three years**.
- One academic letter of reference. This letter is confidential and the person supporting your candidature must send it directly by email to the Bursary Committee, care of Brian Ruse, at

the following email address: BRuse@united-church.ca.

- An attestation demonstrating your reliability, involvement, and leadership in a volunteer activity or job.
- Certificate of membership in the United Church of Canada. If you are an unconfirmed member, please have the minister provide information as to your involvement in a United Church congregation.
- In addition, please attach your most recent academic transcript to your bursary application.

Applicants are responsible for ensuring the files received by the Nakonha:ka Regional Council Bursary Committee are complete.

Incomplete dossiers will **not** be considered by the Bursary Committee.

All information submitted in connection with an application is for the sole use of the Bursary Committee and will be treated in the strictest confidence.

Individuals may receive a maximum of two I.F.E. Bursaries and two Hugh Duncan Bursaries.

To be considered all applications must be submitted by **May 31, 2026** to the following address:

By email to BRuse@united-church.ca

Or by mail to: Bursary Committee, Finance & Extension Board, Nakonha:ka Regional Council
225-50e Avenue, Lachine, Québec, H8T 2T7

The Bursary Committee will inform all applicants of the status of their applications by July 2026. **The successful students should forward a proof of registration at the educational institution by the end of September 2026 (otherwise, they will forfeit the bursary).**

Should you have any questions, please contact the Nakonha:ka Regional Council office at (514) 634-7015.

Nakhonha:ka Regional Council Bursary Committee

Monique Moser, Chair
Lynn Drew
Renate Sutherland
Dave McCormack
Caroline Leamon